

Nawar Nasreddine

lebanese

EDUCATION

- UNIVERSITY OF DAMASCUS | BACHELOR DEGREE IN ECONOMICS 2022
BUSINESS ADMINISTRATION

WORK EXPERIENCE

- Customer Service Executive :
BANK ALSHARQ Training| JAN 2021 To Apr 2023
 - Manage client bank accounts, process deposits, payments, and withdrawals; evaluate and authorize overdrafts, loans, cashier cheques or many orders.
 - Resolve client queries and complaints that cannot be solved by front-line staff.
 - Advice customers on utilizing idle liquid cash in their accounts to earn higher interests rates or make investments in insurance, shares, bonds, and mutual funds.
 - Inform customers of available banking products and services to address their needs.
- Customer Service
AL HARAM EXCHANGE COMPANY| Jan 2018 To Dec 2020
 - Assisting customers with registration or account creation.
 - Resolve customers' concerns and answer customers' questions to my best ability.
 - Making remittance, currency, exchange, demand drafts, telex transfer, electronic transfer, etc.
 - Provide information of new or additional services.
 - Make sure that all the required tools are available in the branch and inform the BM or the concerned dept for the same.

SKILLS

Attention to the Details

Problem Solving

Analytical Skills

Communication Skills

Positive Attitude

Attractive Personality

Initiative and Creativity

Team Coordination

PROFILE

Experienced banker with excellent mathematical and analytical skills as well as a devotion to customer service. Seeking to utilize extensive knowledge of consumer banking, processing deposits, withdrawals, transfers, and answering financial question.

LANGUAGES

- Arabic : Native
- English : Intermediate

HOBBIES

- Music
- Games
- Books

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28 years old