

## **OBJECTIVE**

Seeking a challenging position in reputable Organization to expand and utilize my learning.

Skills and knowledge. Possess excellent communication skills and have an eye for detail.

Flexible to in any environment as required.

## **WORK EXPERIENCE**

Retail Sales Assistant at New BD Jewellery  
(Present)

Assistant Receptionist at Pioneer Hospital &  
Diagnostic Center (2020-2021)

Agent at Bank Asia Agent Banking  
(2019-2020)

## **EDUCATION & CERTIFICATIONS**

(Feb2023 – May2023) Office & Reception  
Management,  
Smart Choice Global  
Education Investment

(Under-graduate) Bachelor of Social  
Science

(2019 – 2021) HSC in Science

(2015 – 2017) SSC in Science

(2012 – 2014) JSC in General

## **IMRAN HOSSEN**



## **CONTACT**

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## **SKILLS**

Analytical mind.  
Negotiation skills.  
Ability to develop  
Strong working  
Relationships

### **Business**

Commercial and business  
Awareness, good  
Communication skills

### **Computer**

Microsoft office  
Word Excel,  
Power point,  
Net browsing.