

CV



SHUMAILA PARVEEN ADEEB

Shuaadi786@gmail.com

Phone: 0557339269

Husband name: Adeeb haider Jokio

Status: married

Visa: husband visa [20.11.2022]

DOB: 17.06.1993

Nationality: Pakistan

Religion: Muslim

Adress: Al Jawhra Tower jumeirah village triangle

KEY SKILLS:

- Greet the customers with smile.
- Fast accurate and friendly service.
- Apologized the customers.
- Ability to think out of the box and never give up spirit.
- Good communication and interpersonal skills.
- Good time management skills.
- Ability to work under pressure in fast-paced environment.
- Ability to work multi culture environment.
- Detail oriented, and pleasing manners.
- Creativity In solving problems.
- High commitment in teamwork.

EXPERIENCE:

- Cashier at Nine Star Supermarket in jvc.

- As a cashier at xin general trading (supermarket) JVC Dubai start September 2019 to dec 2021.
- Floor Supervisor at GK FOOD OCEAN RRESTAURANT dec 2017 to nov 2018 Karachi Pakistan.
- Receptionist for enquiries at INTENSIVE English Language and Computer institute Dec 2016 to November 2017 Karachi Pakistan .
- Senior Crew at McDonald's for front counter cashier june 2014 to October 2016 with certificate Karachi Pakistan.

EDUCATION:

- B.com part 1 clear part 2 exam done waiting for result.
- 12th in pre-medical From karachi board [2015]
- 10th from Karachi board [2012]

TECHNICAL SKILLS:

1. ENGLISH LANGUAGE COMPLETE COURSE WITH CERTIFICATE:

The course contents were as follows

- Beginner level
- Pre-intermediate
- &Mediate

CERTIFICATE BY PRESTIGE MULTIMEDIA & ENGLISH LANGUAGE INSTITUTE KARACHI PAK
[1.04.2014 to 1.10.2014]

2. COMPUTER INFORMATION TECHNOLOGY

- Ms office
- Inpage
- Internet Email
- HTML & DHTML
- Adobe Photoshop
- Micromedia Flash
- Movie maker
- Adope image Ready

CERTIFICATE BY Sir Anil's INTENSIVE ENGLISH LEARNING & COMPUTER CENTRE KARACHI PAK
[2014]

LANGUAGE:

- English fluent [written and spoken]
- Urdu native [written and spoken]
- Hindi

Punjabi

DECLARATION :

I hereby declare that the information given above is correct to best of my knowledge.

SHUMAILA PARVEEN ADEEB HAIDER JOKHIO