

# CURRICULUM VITAE

## MD ISSA KHAN

Mobile : 0528420955  
WhatsApp : 0528420955  
Email : issakhan006@gmail.com  
Address : Al Ain, UAE



### OBJECTIVE CAREER

A career that fulfills my interest & utilize my academic background and to get enrolled in suitable entry-level position, applying my skills, knowledge and education for developing my career and experience

### PERSONAL DATA:

Name : Md Issa Khan  
Father Name : Fayeze Ahmed Khan  
Mother's Name : Khatija Begum  
Date of Birth : 03.05.1990  
Place of Birth : Chattogram  
Nationality : Bangladeshi  
Religion : Muslim  
Gender : Male  
Marital Status : Unmarried  
Visa Status : Employment visa (Transferable)

### EDUCATIONAL QUALIFICATION

Name of Degree	Major/ Group	Name of Institution / board	Obtained Grade Point	Passing year
M.A.	English	National University Bangladesh	2.98 (in scale of 4)	2015
B.A. Hon's	English	National University Bangladesh	2.92 (in scale of 4)	2014
H.S.C.	Business Studies	Chittagong Board	4.60 (in scale of 5)	2008
S.S.C	Science	Chittagong Board	4.56 (in scale of 5)	2006

### LINGUISTIC SKILLS:

- English (Excellent) Reading, writing & Speaking
- Hindi (Good) speaking
- Urdu (Good) speaking
- Arabic (Little) speaking
- Bengali (Excellent) Reading, writing & Speaking
- **6 months English-speaking course in Executive Care**

### COMPUTER SKILLS:

- ❖ Well Versed In MS-Office, MS-Word, MS Excel, MS Access, PowerPoint & Internet Concepts.
- ❖ 1 year Diploma in ICT
- ❖ 3 months Office management Course

### PASSPORT DETAILS:

Passport No	: EE0918750
Place of Issue	: Dhaka
Date of Issue	: 30.01.2020
Date of expiry	: 29.01.2025

### WORKING EXPERIENCE:

- ✓ 2 years' experience as a Teacher in Madarsha Multilateral High School in Chittagong, Bangladesh

### PERSONAL SKILL

- Energetic and capable to adopt in any type of environment
- Ability to work independently and as a member of any team.
- Can work under pressure.
- Enjoy working to meet the challenge
- Is ambitious and expect to earn advancement

### REFERENCES

- All certificates and official papers will be delivered upon request.

### DECLARATION

I hereby declare that the forgoing information is correct and complete to the best of my knowledge and belief.

**Md Issa Khan**