

# SHAFI MOHAMMED

## CAREER OBJECTIVE:

To be able to work in prestigious Company, to apply my knowledge and skills in a position suited to my qualification, preferences and interests, to be a very competitive and proficient employee for the best advantage of the company

## EDUCATIONAL QUALIFICATION:

BACHELLOR OF COMMERCE (B. COM )

## SUMMARY:

Organized and detail – oriented cashier since 2019 till that of cash handling.

Personable and responsible Customer Service Representative experienced.

Understands general accounting and finance concepts

## MONETARY TRANSACTION:

Handled cash transactions with 100% accuracy

## DUTIES AND RESPONSIBILITIES:

Balance Currency (Foreign & Local), coins in cash drawers at end of shift, and calculate daily transactions using computers, calculator and adding machines.

Complete wire transfers daily through Western Union, Instant Cash, , Transfast, Remitx, U – Remit and other reliable system using in Money Transfer.

Salary deposit services through the Wages Protection System (WPS).

Prepare files containing salary information ( SIF ) .

I hereby certify that the above information is true and correct to the best of my knowledge, and justifications will be presented upon request.

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Dibba Fujairah  
shaikzayed street



00971543212632



Shafimohammed848@g  
mail.com

## EMPLOYMENT RECORD:

Position : Teller

Duration : AUG 2019 – Up to Present

Company : Saad Exchange – DIBBA

Location :Dibba Fujairah, UAE

## HIGHLIGHTS:

Critical Thinking skills  
MS Windows Proficient  
Ability to count and handle large  
amount of money  
Fast learner  
Excellent Communication skills  
Excellent Telephone Customer  
Service Representative

SHAFI MOHAMMED  
Applicant