



HIRA QURESHI

Senior Remittance/Cash Officer

About Me

A highly motivated person with 10 years of experience in customer service, currency exchange, experienced in AML and CFT.



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Al Rashidya, Ajman, UAE.



Visit visa Valid till August 2023



10-Jan-88, Pakistani



Single

LANGUAGE

- English
- Urdu / Hindi

EXPERTISE

- Management Skills
- Creativity
- Digital Marketing
- customer Negotiation
- Critical Thinking
- Leadership

EXPERIENCE

AA Money Exchange
Senior Remittance Officer
Dec-2019 - Feb-2023

As Remittance Officer ensures that clients receive the highest possible standards of currency exchange service at all times. Customer queries are addressed and appropriate remittance services are recommended. Processes remittances using a computerized remittance system in an accurate and timely manner. Assists in administrative tasks as assigned.

PBS Currency Exchange (Airport branch Lahore)
Senior Exchange Cashier
Jan-2016 - Nov-2019

Job involves completing exchange transactions with accuracy and efficiency, opening and closing branches as needed, following compliance, health and safety, and company standards, performing administrative and customer service tasks, and maintaining and balancing cash float and daily reports.

Toyota showroom
Sales Executive
Apr-2013 - Jun-2015

As a sales representative responsible for finding and engaging with potential customers, presenting the company's products and services, and closing deals

EDUCATION

Punjab university
Bachelor of Arts
Apr-2015-Aug-2017

Ladies club model town
Diploma in Microsoft Office
Jan-2013-Aug-2013

SKILLS SUMMARY

Cash management	<div></div>
Exchange transactions	<div></div>
Hedge funds	<div></div>
Sales reports	<div></div>