



# Bishwajit Bishwas

## About Me

Hardworking and dedicated receptionist with over 2 years of experience in Hospital laundry department in Doha, Qatar and and been working as a security and customer service for last 7 years. Eager to join a new team of professionals and assist them in thriving with my characteristic passion and commitment to the excellent

## Expertise Skill

- Basic in Computer
- Communication skills

## Contact Me



0564698521



Bishwajit962@gmail.com



Jabel Ali Industrial Area 1,  
Dubai (U.A.E)

## Education

- 2011-2015  
Bhupendra Narayan Mandal  
University (INDIA)  
Bachelor of commerce

## Work Experience

- Hamad Medical Corporation(Qatar)  
Receptionist | 2013-2015
  - Handling all client orders
  - complete a lot of complicated work
  - Managing all appointments
- Concordia DMCC (U.A.E)  
Security Officer | 2018-present
  - Providing Customer Support
  - complete a lot of complicated work
  - Ensured customer satisfaction by handling day-to-day affairs
  - Managing all Safety related works
  - Patrolling all areas to make sure for safety environment
  - Providing best access control