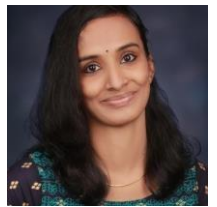


ANJANA C

@ anjanakrishna7271@gmail.com

☎ 055 4481290

↓ Sharjah, United Arab Emirates



Objective

To enhance my professional skills, capabilities, and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

Experience

Axis Bank Kozhikode

20-10-2021 - 16-06-2023

Assistant Manager

Assisting the bank manager in overseeing daily operations and ensuring smooth functioning of the branch. Providing support to the bank manager in managing staff, including training, scheduling, and performance evaluations.

Muthoot Financial Limited

01-06-2020 - 10-10-2021

Branch Executive - Sales

- Evaluate loan applications of borrowers.
- Analyze financial statements.
- Monitor loan repayment schedules.
- Handle customer inquiries.

Co-operative Bank, Karassery

01-12-2019 - 30-05-2020

Teller

- Receive and count cash deposits from customers.
- Process withdrawals and provide customers with requested amounts of cash.
- Verify the authenticity of currency and checks.

Biju Associates

10-05-2015 - 25-05-2016

Accountant

- Manage all accounting transactions, Finalization, and computerization of accounts of our clients.
- Pay Taxes via Online.
- Maintaining Ledgers & Day books on a daily basis.

Education

Bharathiar University

2019 - MBA Financial Marketing

APA Calicut

2017 - Advanced Certified Professional Accounting

University Of Calicut

2016 - B. Com (Co-operation)

Skills

Tally ERP 9

Microsoft office

Microsoft Excel

Leadership Qualities

Intellectual Thinking

Good communication skills

Languages

English

Malayalam

Hindi

Personal Details

Date of Birth : 04/04/1995

Marital Status : Married

Nationality : Indian

Passport : P8838301

Gender : Female

Place : Calicut - Kerala

Visa Status : Visit Visa