




CURRICULUM VITAE

AKHILA P

 **Chengath Kizhakkekalam (Ho),
Manchadi, Vennur (Po), Pazhayannur,
Thrissur, Pin : 680587**

 **+971 561230682**

 **pakhila253@gmail.com**

Personal Details

Date of Birth : 10/05/1997

Name of Father : Prabhakaran P

Gender : Female

Religion : Hindu

Marital Status : Married

Name of Spouse : Sreejith R

Nationality : Indian

Passport Number :X5674689

Languages Known

- **Malayalam**
- **English**
- **Hindi**

OBJECTIVES

To obtain a suitable position of responsibility where my past and varied experience would be fully utilized in a career opportunity and where making a significant contribution to the success of my employer will gain also professional advancement me.

EDUCATION

- 2017 **BA**
Vimala Collage, Thrissur
University Of Calicut
- 2014 **HSE (Plus Two)**
G H S S Pazhayannur, Thrissur
- 2012 **SSLC**
St. John's H S, Elanad, Thrissur

COMPUTER PROFICIENCY

- **Graphic Designing:** Adobe Photoshop CS6, Corel Draw X3, Adobe Illustrator CS3, Adobe InDesign
- **Web Designing:** Adobe Dream Weaver (html)
- **Accounting Suit:** Manual Accounting, Tally ERP 9.0, Peachtree 2008, Wings, Q.B, E.X
- **Microsoft Office:** Word, Excel, Power Point, Internet communication

Experience

- **1 Year experience as Office Staff at Cute All In One Service, Elanad, Thrissur**
- **4 month experience as TeleCaller at Vision India Services Private Limited, Thrissur**
- **3 Year experience as Cashier at Jayalakshmi Silks Private Limited, Thrissur**
- **4 month experience as Office staff at Kichuz Communication (CSC), Vennur, Thrissur**

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Vennur

Date:

Akhila P