



## Ashif Solanki

**Nationality:** Indian **Date of birth:** 12 Mar 1995 **Gender:** Male

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└ **Address:** 30 – Al Daghaya Building, Street 30, Near Gold Souk Metro Station, Deira, Dubai

### ABOUT ME

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Organised accountant with 5+ years of experience providing accurate corporate accounting services, including analysing reports, creating profit and loss statements and using Ratio Analysis. I help companies create realistic budgets and analyse spending to ensure cost savings.

I am hardworking, honest individual and good timekeeper always willing to learn new Skills.

I am friendly, helpful and polite, have a good sense of humour. A good communicator with proven interpersonal skills and used to working in a team whilst also being capable of using own initiative. Skilled in dealing with problems in a resourceful manner and negotiating to achieve beneficial agreement.

### WORK EXPERIENCE

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#### Accountant

**City:** Dubai

**Country:** UAE,

2021 - 2023

- I am Working in Buy & Sell Trading LLC As a Accountant.
- Accounting, Bookkeeping & Bank Reconciliation. .
- I Have Multi Currencies Accounting Experience. .
- I am dealing with multi currency accounting like a AED USD, JPY, Euro & GBP.
- I have Knowledge regarding Correspondence Letter for Banks.
- Best Of knowledge in currencies USD And JPY treatment in books of Account.
- Treatment of Forex gain & Loss in books of Account.
- User Friendly Software in Tally prime and ERP 9.

#### Assistant

#### Accountant

**Country:** India, from

2018 - 2021

- Accounting.
- Bookkeeping.
- Excel & Word.
- I have 3 years experience in accounting and taxation..
- I Bookkeeping makes invoices, delivery notes, quotation, for Customer.

- Handling customer requests and resolving complaints in professional manner.
- Communicate Professionally through phone, e-mails and WhatsApp. Take payments follow ups & collect payments from customer.
- Creating suitable work schedules for employees.
- Co-ordinating with teams and receiving job task.

## EDUCATION AND TRAINING

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### Bachelor Of Business Administration (BBA)

**Address:** Gujarat (India)

### CA Intermediates

**Address:** Gujarat (India)

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## LANGUAGE SKILLS

Mother tongue(s): **Gujarati** |

Other language(s): **Hindi** | **English** |

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## Martial Status

Unmarried

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## COMMUNICATION AND INTERPERSONAL SKILLS

### Key Competencies

- Written and verbal communication skills
- Public speaking
- Active listening
- Responsive
- Strong Multi Currency record
- Customer service
- Problem-solving
- Detail-oriented

## HOBBIES AND INTERESTS

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### Interest

I am interested in new things and enjoy learning as I go. My favorite hobbies are reading books and listening to music. Hangout with Friends.

## ORGANISATIONAL SKILLS

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### Strength

- General Accounting with Multiple Currencies.
- Extensive knowledge of Indian Taxation.

