



**THANULI PABODA
PERAMUNIARACHCHI**
SENIOR OPERATION ASSISTANT

CONTACT



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EDUCATION



**Inter mediate in Applied
Banking & Finance**
Institute of Bankers Srilanka



Diploma in IT & English
BPO Academy



**G.C.E Advance Level
Examination**
Sri Subhuthi National School

LANGUAGE

- English
- Sinhala
- Hindi



ABOUT ME

Worked in a financial sector important roles of operations, Handling customers, Onboarding and another key functions oversaw the daily operations at the bank including the processing of transactions. Maintenance of records and compliance with bank regulations



WORK EXPERIENCE



CASHIER RETAIL

July,2022-Present

Aura Fakhree Centre LLC -UAE

- Responsible for processing cash,debit ,credit and cheque transactions.
- Using a cash register or other point-of-sale system in a retail environment.
- Processing returns and scanning items for sale.



SENIOR OPERATION ASSISTANCE February 2019-june 2022 Citizens Development Business & Financial PLC-Srilanka

- Assist the corporate and retail banking businessprocess.
- Onboard new customers to the core banking systems and help with customers exist.
- Handled customer inquiries and complaints in a professional and efficient manner.



CUSTOMER RELATION OFFICER LB Finance - Sri Lanka

March 2017-January 2019

- Maintaining a good rapport with internal & external stakeholders.
- Assisting customer requirements and maintain a customer friendly behavior.
- Handling documentation & back office operations.



PERSONAL INFORMATION

Date of Birth : 07-10-1997
Nationality : Sri lanka
Gender : Female
Marital Status : Single
Passport No : N7898942



DECLARATION

I hereby confirm the above information given is true and correct to the best of my knowledge.

THANULI PABODA PERAMUNIARACHCHI