

THANULI PABODA PERAMUNIARACHCHI SENIOR OPERATION ASSISTANT

CONTACT

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EDUCATION

Inter mediate in Applied Banking & Finance **Institute of Bankers Srilanka**

> **Diploma in IT & English BPO Academy**

G.C.E Advance Level Examination Sri Subhuthi National School

LANGUAGE

- English
- Sinhala
- Hindi



Worked in a financial sector important roles of operations, Handling customers, Onboarding and another key functions oversaw the daily operations at the bank including the processing of transactions. Maintenance of records and compliance with bank regulations

WORK EXPERIENCE

🦳 CASHIER RETAIL **Aura Fakhree Centre LLC - UAE**

July,2022-Present

- Responsible for processing cash, debit , credit and cheque transactions.
- Using a cash register or other point-of-sale system in a retail environment.
- Processing returns and scanning items for sale.

SENIOR OPERATION ASSISTANCE February 2019-june 2022 **Citizens Development Business & Financial PLC-Srilanka**

- Assist the corporate and retail banking businessprocess.
- Onboard new customers to the core banking systems and help with customers exist.
- Handled customer inquiries and complaints in a professional and efficient manner.

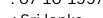
CUSTOMER RELATION OFFICER LB Finance - Sri Lanka

March 2017-January 2019

- Maintaining a good rapport with internal & external stakeholders.
- Assisting customer requirements and maintain a customer friendly behavior.
- Handling documentation & back office operations.

PERSONAL INFORMATION

Date of Birth :07-10-1997 Nationality Gender Marital Status : Single **Passport No**



- : Sri lanka
- : Female
- : N7898942



I hereby confirm the above information given is true and correct to the best of my knowledge.

THANULI PABODA PERAMUNIARACHCHI