

# YOUSIF AHMED HAMZA KHALIFA

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Abuhail District , Dubai, United Arab Emirates

Male

Sudanese

October/12<sup>th</sup>/1992

Married

Muslim

National Military Service: Passed

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## PERSONAL STATEMENT

I am an experienced head teller / teller looking for an opportunity to expand and utilize my skills in an organization with a challenging and engaging environment.

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## KEY SKILLS

### Technical Skills

Arabic: Mother Tongue

English: Fluent Speaking, Reading, Writing

Microsoft Office

### Personal Skills

Fast learner, team player

Leadership, communication, interpersonal

Analytical, problem solver, multi-tasking

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## WORK EXPERIENCE

### Branch Customer Relationship Supervisor

Bank of Khartoum

Dec 2014 - Oct 2019

### Job Responsibilities and Tasks:

Increased customer accounts and deposits

Experience in all units of branch operations such as accounts, treasury and services

Expanded customer base in different products such as mobile banking and other services

Dealing with all types of cash (local – foreign)

Responsibility of the treasury

Dealing with and handling all types of clients with a high ability to solve their problems

Reviewing all the daily work transactions

Responsibility of all branch requirements

**Intern****Financial Investment Bank****March 2014 - April 2014****Job details:**

Rotation in Investment Funds and Portfolio Management, Finance, Marketing, Business Development Departments

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**EDUCATION AND QUALIFICATIONS:**

B.Sc. in Business Management  
Al-Ribat University, College of Business Administration – 2009

Diploma in English Language  
Comboni College – 2014

Certified Islamic Banker [CIB]  
General Council for Islamic and Financial Institutions [CIBAFI] – 2015

Course in effective leadership  
Better Life Center & British Accreditation --- 2019

Course in excellence customer service  
Albadaael for advanced training center --- 2019

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**PERSONAL INTERESTS**

Football | Traveling | Reading

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**REFERENCES**

Mr. Mazin Hassan  
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Branch Manager  
BANK OF KHARTOUM