

SYED MAAZ

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OBJECTIVE

To work in an organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organization.

SKILLS

Microsoft Word
Microsoft PowerPoint
Microsoft Excel
Content Writing
Content Designing
Social Media Management

EXPERIENCE

Compute World TR LLC

Internship

- Setting up and installing new hardware and software system
- Diagnosing laptop issues and performing tests
- Upgrading firmware, software and hardware.
- Engaged and maintained contact with social media prospects to drive traffic to the business.
- Drove the entire sales cycle from initial client engagement to closed sales

EDUCATION

National Institute of Open Schooling

2010-2011 • Matriculation

National Institute of Open Schooling

2011-2012 • Intermediate

Kalinga University

2015-2018 • Bachelor's in Commerce

CERIFICATIONS

Visme

Creating Memorable Visual Presentation | 2021

- Can structure presentations in a way that engages the audience
- Can create effective presentations that communicate powerful messages
- Can present data, stats, and figures in compelling charts and graphs that tell a story

European Open University

International Business Management | 2020

- Learned multidimensional aspects of International Business
- Learned business practices and strategies that are required to succeed in international markets
- Learned to nurture a local business and make it global