



# YASAR ARAFATH MADAKKAL KURUPPILLATH



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Abu Dhabi, UAE



20/05/1986



India



Indian



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## EDUCATION

**PMSAPTSVHSS**

**Kaikottukadavu**, Kerala, India  
VHSE

**PMSAPTSVHSS**

**Kaikottukadavu**, Kerala, India  
SSLC

Bachelor of Science:  
Electronics

**Kannur University**, Kerala,  
India, July 2006

## LANGUAGES

## PROFESSIONAL SUMMARY

Dependable candidate bringing management experience and willingness to take on added responsibility to meet tight deadlines enthusiastic team player with a strong work ethic and advanced problem-solving skills.

## SKILLS

- Interpersonal Communication
- Customer Service Oriented
- Effective Leader
- Organized
- Goal Oriented
- Efficient Multi-tasker

## WORK HISTORY

December 2012 - January 2014

**Al Muzaini Exchange Co.** - Teller, Al Qusour, Kuwait

- Completed accurate, high-volume money counts via both manual and machine-driven approaches.
- Counted and packaged currency and coins.
- Adhered to vault security procedures and access requirements.
- Processed account deposits, withdrawals and updates to meet customer needs.
- Completed currency exchanges following current, accurate rates.

January 2014 - January 2015

**Al Muzaini Exchange Co.** - Head Teller, Mangaf, Kuwait

- Handling all types of foreign currencies and transfer money all over the world
- Hands-on experience in accepting payments from customers and give change and receipts.
- Highly skilled in using scanners, cash registers, and calculations.
- Proven record of using the right process for cash handling.
- In-depth knowledge of handling in money exchange of worldwide currencies

January 2015 - February 2018

**Al Muzaini Exchange Co.** - Branch Manager, Al Fahaheel, Kuwait

- Preparing daily transaction reports, Customers Feedbacks

**Malayalam** Native

**English** C2

Proficient

**Hindi** C1

Advanced

**Arabic** C1

Advanced

- **Preparing Monthly bank reconciliation**
- **Control & review the overall transactions of the branch**
- **Lead the staffs to achieve their monthly target**
- **Address customers & employees satisfaction issues promptly**
- **Organizing Marketing activities and events for the branch**

April 2018 - March 2020

**BFC Forex - Branch Manager, Mumbai, India**

- **Prepared financial statements and analysis for branch.**
- **Conducted regular branch staff meetings to communicate goals and objectives.**
- **Performed monthly and quarterly employee performance appraisals.**
- **Maintained detailed records of branch office activities.**

March 2021 - April 2023

**Hotel New Radisson Suite - Front Office Manager, Mumbai, India**

- **Completed weekly front office rota to guarantee optimal cover for operations.**
- **Assessed VIP reservations, amenity orders and resumes for incoming house guests.**
- **Managed, trained and developed front office staff to consistently exceed individual performance KPIs.**
- **Used up-selling techniques to promote hotel services and facilities, resulting in higher profit margins.**
- **Enhanced guest experience by anticipating needs and preferences, resulting in fewer complaints.**
- **Prevented overspending by constantly monitoring budgets and payroll records.**
- **Participated in interviewing and hiring of front office staff.**
- **Generated reports and feedback for presentation to general manager.**
- **Encouraged mutual trust, respect and cooperation among team members.**

April 2020 - March 2021

**Al Shifa Medicals - Sales Executive, Payyannur, India**

- **Created and implemented area-wise market sector sales and development plans.**
- **Established and maintained positive, profitable client relationships through superb communication.**

August 2007 - July 2011

**CNET Computers - Computer Technician, Ernakulam, India**

- **Maintained scanners, printers and other computer peripheral equipment.**
- **Troubleshoot system failures or bugs and provided solutions to restore functionality.**
- **Offered technical support on-site, via phone or email for enhanced customer service.**

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## CERTIFICATIONS

MCP (Microsoft Certified Professional) Certificate ID:5991975

Diploma in Computer Hardware & Networking from ECIL Hyderabad

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## ADDITIONAL INFORMATION

Passport No: V3805460

Issue Date : 18-10-2021

Expiry Date : 17-10-2031

Visa Status : Resident Visa/NOC Available