



MOHOMED RIYAF MOHOMED

CONTACT



+971 559598851



riskan90@gmail.com



No: 40/16A/ Khaleel place, Kalutara,
Sri Lanka., Sri Lanka

PERSONAL INFORMATION



28th February 1990



900591624V



Sri Lankan

STRENGTH

- Communication
- Leadership
- Problem Solving
- Time management
- Team Work
- Adaptability
- Attention to Detail
- Interpersonal
- Flexibility

LANGUAGES

- English
- Arabic
- Tamil
- Sinhala

I am punctual and motivated individual who is able to work in a busy environment and produce high standards of work. Possessing the necessary experience in addition to excellent communications, interpersonal, analytical and conceptual skills I am seeking a challenging position that will provide me the opportunity to, utilize my skills, knowledge and competencies in order to achieve the organizational goals and objectives.

WORK EXPERIENCE

- **DATA ENTRY OPERATOR**
Macks Marketing PVT LTD (Divisions of Macksons Holding).
From 22nd March 2010 to 16th August 2012
- **INVOICE CLERK AND DOCUMENTATION SPECIALIST**
Fairfax telecommunication PVT LTD
- **HEAD TELLER**
AL Muzaini Exchange Company in Kuwait for period from From
20th February 2016 to 25th May 2019
- **SHIFT MANAGER**
Burger King KSA for period
From 24th April 2021 to 24th April 2023.

PROFESSIONAL QUALIFICATION

- Diploma in Information Technology at British Information of Computer Technology BICT Institute.
- Diploma in English at Royal Institute.
- Take part in professional Training course in Anti Money Laundering (AML) & Combating Terrorist Financing.
- Successfully completed Food Safety Certificate Examination by ServSafe

ACADEMIC QUALIFICATION

- Successfully completed G.C.E. Ordinary Level Examination in 2006 passed with 2A, 2B & 4S passes at WP/KL/Muslim College, Kalutara.Nine
- Successfully completed G.C.E. Advanced Level Examination in 2009 at WP/KL/Muslim College, Kalutara.Nine (Stream –

ACADEMIC QUALIFICATION

- Vice President : Science Society – (2003/2006)WP/KL/Muslim College, Kalutara
- Leader : Western band – WP/KL/Muslim College, Kalutara(2007/2009)

M.R.MOHAMED

2019/08/17

شهادة خبرة

EXPERIENCE CERTIFICATE

This to certify that Mr. **MOHAMED RISKAN MOHAMED RIYAF** (Sirilanka Nationality) has worked for Al Muzaini Exchange Company for the period from 20/02/2016 until 25/03/2019.

تشهد شركة المزيني للصيرفة بأن السيد / محمد راسكن محمد رايف (سيرالانكي الجنسية) قد عمل لدى شركة المزيني للصيرفة خلال الفترة من تاريخ 2016/02/20 وحتى 2019/03/25.

His last Monthly salary amounted to KD 200/- (Kuwaiti Dinars Two hundred Only).

وكان آخر راتب شهري يتقاضاه -/200 د.ك (مائتان دينار كويتي لاغير).

His last title was "Head Teller".

وكانت آخر وظيفة شغلها " أمين صندوق "

This certificate has been issued upon his request without any Responsibility on the part of the Company, towards any other Party.

وقد أعطيت له هذه الشهادة بناء على طلبه دون أدنى مسؤولية قبل الشركة تجاه الآخرين.

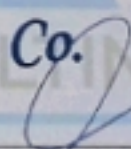

ادارة الموارد البشرية
HUMAN RESOURCE DEPARTMENT

File No.2112

Boubyan Consulting Company
A member of MGI Worldwide

We certify that
Mohamed Riskan Mohamed Riyaf
has attended a 3-Hour
Professional Training Course in
Anti Money Laundering (AML) and
Combating Terrorist Financing (CTF)
conducted by us for
Al Muzaini Exchange Co.

State of Kuwait,
November 17th, 2018


Boubyan Consulting Company W.L.L.



شركة العليان للخدمات الغذائية (ذ.م.م)

صندوق بريد ٦٦٠٤٧
أرياض ١١٥٧٦
المملكة العربية السعودية

تلفون: ٤٦٦-٦٥٦٦ (١١-٩٦٦)
فاكس: ٤٧٨-٥٣١٤ (١١-٩٦٦)
البريد الإلكتروني: info@olayanfood.com
رقم العصرية: ٤١٤٩٦

شهادة خدمة SERVICE CERTIFICATE

Olayan Food Service Company
Certifies that

Mr. Mohamed Riskan
Employee ID 10007988 of Sri Lanka Nationality.

has been working for us during the period :
From : 24/04/2021
To : 24/04/2023

His last position was:
Shift Manager
There are no claims from the company against the employee.

According to article 64 of the labor law this certificate was given to him upon his request without any responsibility on our part.

بهذا تفيد : شركة العليان للخدمات الغذائية

بأن السيد/ محمد ريسان
الرقم الوظيفي 10007988 سريلانكي الجنسية

قد عمل لديها للفترة :
من: 24/04/2021 م
إلى: 24/04/2023 م

كما أن آخر وظيفة شغلها المذكور هي:
مديروردية
علماً بأنه لا يوجد أي مطالبات للشركة على الموظف.

وفقاً للمادة رقم 64 من نظام العمل السعودي فقد منح له هذه
الشهادة دون أدنى مسؤولية على الشركة.

إدارة الموارد البشرية
Human Resources Department







ROYAL WAY

(REGISTERED UNDER THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA.
NO. 10216)

This is to Certify that

Rev/Mr./Mrs./Miss MOHAMED RIYAF
..... MOHAMED RISKAN

is awarded
this

DIPLOMA IN ENGLISH

ON SUCCESSFUL COMPLETION OF A COURSE OF STUDIES IN
ENGLISH LANGUAGE

Wanga

VEN. WANGA MAHAMUNI

Former Chief Incumbent of
New Delhi Vihar, INDIA
(Consultant)

Susil

SUSIL NANAYAKKARA

(Director Of Studies)

Siripala

SIRIPALA NANAYAKKARA

Department of Education
(Consultant)

General Secretary- The Maha Bodhi Society
of India, Japan Branch
Secretary- Japan Sri Lanka Buddhist Centre
Director - Yoshida Free Nursery Institute.

VEN. BANAGALA UPATISSA

Tel: 0478 56 1394 Japan - Sri Lanka Buddhist Centre
0478 56 1953 3318, Kogaishima, Sawara Shi
Fax: 0478 56 1102 Chiba - Kin, 287, JAPAN
(Consultant, Royal Way, Japan)

ROYAL WAY

571, Talapathpitiya Rd.,
Nugegoda

SRI LANKA

Phone: 510180

Date of Award 12th OF AUG 2009

(Phone: (06) 902 - 7833)

This Certificate is awarded for the Best performance at the Final Examination held by
ROYAL WAY INTERNATIONAL SCHOOL, JAPAN 8-3 Kakiuchi -Cho, Kadoma - Shi, OSAKA, JAPAN
Printed in Japan



Serial No. **UVLC - 806593**

DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

Department of Examinations
National Evaluation & Testing Service
P.O. Box 1503, COLOMBO, SRI LANKA

OFFICIAL STATEMENT

My Ref. **CL-BK8468**

Date **2023/06/20**

General Certificate of Education (Ordinary Level) Examination, Sri Lanka.

Name in Full : MOHAMED RIYAF MOHAMED RISKAN
Year of Examination : 2006
Index Number : 61045918

SUBJECT	GRADE	DEFINITION
ISLAM	A	DISTINCTION PASS
TAMIL LANGUAGE & LITT.	B	VERY GOOD PASS
ENGLISH	S	ORDINARY PASS
MATHEMATICS	S	ORDINARY PASS
SCIENCE AND TECHNOLOGY	S	ORDINARY PASS
SOCIAL STUDIES & HISTORY	C	CREDIT PASS
TAMIL LITERATURE	+	ABSENT
SECOND LANGUAGE(S)	S	ORDINARY PASS
HEALTH & PHYSICAL EDU.	A	DISTINCTION PASS
BUSINESS & ACCT. STUDIES	B	VERY GOOD PASS
	-	

This statement should be accepted as evidence of candidate's successful performance only if it carries the embossed seal of the Department of Examinations, Sri Lanka.

RANGE OF MARKS

G.C.E. (O/L)						G.C.E. (A/L)		
Before 2001			2001 and After			Range	Grade	Symbol
Range	Grade	Symbol	Range	Grade	Symbol	Range	Grade	Symbol
100 - 75	Distinction	D	100 - 75	Distinction	A	100 - 75	Distinction	A
74 - 50	Credit Pass	C	74 - 65	Very Good Pass	B	74 - 65	Very Good Pass	B
49 - 35	Ordinary Pass	S	64 - 50	Credit Pass	C	64 - 50	Credit Pass	C
34 - 00	Fail	F	49 - 35	Ordinary Pass	S	49 - 35	Ordinary Pass	S
			34 - 00	Weak	W	34 - 00	Fail	F

+ - Absent, X - Not Decided

Please Note :- This certificate has been printed using **UV (Ultra Violet)** technology (i.e. Sri Lankan Emblem, etc.). Please verify special UV markings for Authenticity.

H.K.C.
Commissioner / Asst. Commissioner

H.K.C.K. Kumari
Assistant Commissioner of Examinations
Certificates Branch
Department of Examinations, Sri Lanka

H.J.M.C. Amith Jayasundara
Commissioner General of Examinations

This certificate can be verified at <https://certificate.doenets.lk/>

BRITISH INFORMATION OF COMPUTER TECHNOLOGY

Professional in Computer, Business Management, Marketing, Accountancy & Language Studies



This is to certify that

Mohamed Riyaf Mohamed Riskan

has successfully completed the

Diploma In Information Technology

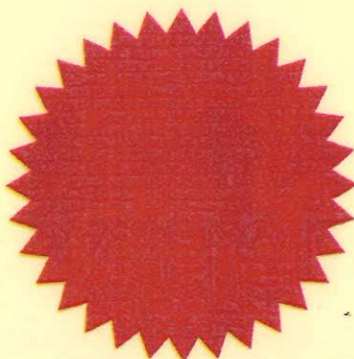
and has achieved the following standard

in the final examination held on

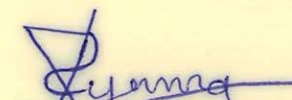
14th March 2009

Good Pass

Standard




Course Director


Managing Director

Student Registration No: 0500311314

Certificate Number: DHE/A 130308 9415

Registration No: W47754

