



## RESTY F. LEÑO

Al Attar Building Rm. 105,  
Al Karama, Dubai, UAE

### CONTACT DETAILS:

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### PERSONAL INFORMATION:

Date of Birth: May 31, 1990  
Place of Birth: Malabon City, Philippines  
Nationality: Filipino  
Religion: Catholic

### EDUCATIONAL BACKGROUND:

- **Tertiary Level:**  
University of the East - Caloocan City  
Bachelor of Science in  
Information Technology  
2008-2012
- **Secondary Level:**  
La Consolacion College - Caloocan City  
2004-2008
- **Primary Level:**  
La Consolacion College - Caloocan City  
1998-2004

### LANGUAGES:

- English
- Tagalog

### CAREER OBJECTIVE:

To secure a professional job position that could practice my knowledge and skills, develop my personality, and will offer professional growth, to become a successful and productive individual.

### PROFESSIONAL EXPERIENCE:

#### SHOP CASHIER/SALES ASSOCIATE

Brands for Less/Toys for Less - Dubai, United Arab Emirates  
April 2019 - May 2023

#### DATA ENCODER

Wine Depot - Makati City, Philippines  
December 2017 - January 2019

#### WAREHOUSE STAFF

KJA Summit Food Corporation - Caloocan City, Philippines  
May 2016 - November 2017

#### ASST. STOCK CUSTODIAN

Micro-Biological Laboratory Inc. - Makati City, Philippines  
March 2014 - March 2016

#### WAREHOUSE STAFF

Roots Pacific Corporation - Quezon City, Philippines  
June 2012 - February 2014

### SKILLS:

- 4 years worked experience in sales & visual merchandising.
- 4 years worked experience in store goods receiving & inspection.
- 5 years worked experience in inventory & warehouse management.
- Proficient in using POS equipments.
- Proficient in gift shop wrapping.
- Proficient in using SAP ERP software.
- Proficient in using MS Office applications.
- Computer troubleshooting.
- Average Typing Speed: 54 wpm
- Accurate & detail-oriented in clerical works.
- Well organized, can adapt and multitask.

### AWARDS:

- Employee of the Month  
Brands for Less/Toys for Less - Dubai, United Arab Emirates  
September 2019