




VIJAY.R



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PROFILE

I am a qualified and professional E-Publishing with 13+years of experience. Strong creative and analytical skills. Team player with an eye for detail.

SKILLS

- Windows 98, 7, 10, XP
- HTML, XML, XHTML, CSS
- MS-Access
- Ms-Office, Epsilon, XML-Spy, Adobe Photoshop, Adobe Acrobat XI, Daisy Pipeline, NIMAC

EDUCATION

BSC. (INDUSTRIAL ELECTRONICS)

Bharathidasan University / 2003- 2006

HIGHER SECONDARY SCHOOL

Govt School / 2002- 2003

SECONDARY SCHOOL

Govt School / 2001

PERSONAL DETAILS

Date of Birth / 20 June 1985

Nationality / Indian

Marital Status / Married

Passport No / W8627817

EXPERIENCE

JUNIOR ASSOCIATE

Exemplarr Worldwide Ltd / July 2006 - Feb 2007

PROJECT LEADER

AEL Data Services LLP / Mar 2007 - May 2021

- Handling 25-30 members as team leaders in AEL Data and Handling Entire India Vendor for XML.
- Monitoring all the Processes related jobs and all Quality Concerns.
- Delivery of online content/data using XML, HTML, Epub3, NIMAS & other project specific tools.
- Involved in Creating the Project Plan, Design and Implementation.
- Handling Final and QC System of AEL and Vendors.
- Classifying the different nature of jobs.
- Analyzing the client's requirements and needs.
- Working out on several face of job.
- Motivating the colleagues for task accomplishment.
- Arranging the Training Sessions for newer Aspirants.

HOBBIES

- Playing Cricket,
- Volleyball,
- Shuttlecock.
- Reading Books