



S. ANUSUYA MSC

2/175 Panchayat Board street
Vallavankottai
Tirunelveli
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anusuyasri01@gmail.com
02-12-1997

OBJECTIVE

To Secure an appropriate position, this will provide growth opportunities with effective utilization of my skills experience also the opportunity to learn more in professional Atmosphere.

SKILLS

- Understanding and Adjustments
- Sales and Promotion
- Analytical abilities
- Verbal communication skills
- Ability to accept pressure and work well Under criticism
- Problem Solving
- Data analysis
- Customer service
- Leadership
- Decision making
- Ability to work independently and as part of team

INTERESTS

- AREA OF INTEREST
- Administrative
- Sales
- Automobile
- Data entry
- Telecalling
- SELF INTEREST
- Reading Self improvement books and listening music

LANGUAGE

- English and Tamil

(write and speak)

EXPERIENCE

2021 - 2023 **Ashok Leyland kun capital automotive private limited**
TELE SALE (INSURANCE CRE)

Responsible for assigned sales target
Goals set for centres month on month
Listing to customer requirements and presenting appropriately to make sales
Maintaining relationship with target customer and customer service
Advertising about sales offers
Updating all customer documents
Follow up for payments
Develop new sample for client
Maintain good relation with client via calls and mails

EDUCATION

2015-2018 **Sarah Tucker College**
B Sc Chemistry
75%

2018-2020 **Manoanmaniyam Suntharanaar University**
Msc Chemistry
CGPA: 7.3%

PERSONAL DETAILS

Father's Name : Subbiah
Sex. : Female
Marital status. : Single
Mother Tongue : Tamil
Nationality. : Indian

INTERPERSONAL SKILLS

Writing
Asking questions
Listening
Mediation
Offer help and Support to others
Asking feedback about me and improve my self

COMPUTER SKILL

MS Office
Excel
Power point
Word
Windows

DECLARATION

The information above is true to the best of my knowledge and belief