

CURRICULUM VITAE



MOHAMMED RIZWAN.

PERSONAL PROFILE

Contact No : +971568893845

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DOB : 23/04/2001

Sex : Male

Nationality : Indian

Marital Status : Single

Languages Known :

English

Hindi

Malayalam

Arabic{Beginner}

Objective:

To seek a challenging career that fulfills my intellectual and economic needs provides me opportunities to avail my skill innovatively and help me to grow along with the organization.

Work experience

- **CASHIER, From November 2021 To Present**

AL SAFEER GROUP OF COMPANIES SHARJAH (U.A.E)

- **SALES EXECUTIVE (2020 to 2021)**

Airtel Telecommunication Service Company India .

Educational Qualification:

- Graduation in Bachelor in Computer Science
- Computerized Accounting
- Diploma In J2EE programming

Duties & Responsibilities:

- Answering customer questions, providing information about products and services.
- Manage transactions with customer using cash registers
- Scan goods and ensure pricing is accurate
- Issue receipts, refunds, change or tickets.
- Redeem points and coupons
- Cross sell products and introduce new ones
- Make product recommendations or services to customers based on their needs and preferences.

VISA STATUS

Employment Visa

KEY SKILLS:

- Proficient in SAP and Microsoft Office products (Microsoft Word, Microsoft Excel and Microsoft outlook)
- Strong written and verbal communication skills
- Typing Speed 25-30 words per minutes
- Ability to perform repetitive tasks with a high degree of accuracy
- Comfortable working independently with minimal supervision
- Data processing and Documentation skill
- Fast learning and understanding
- Strong organizational, administrative, and inter-personal skills

LEISURE INTEREST:

- Reading trolls
- Cricket
- Watching movies
- Listening to Music

Declaration

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

Mohammed Rizwan .A