

# HUMAYUN ARSHAD

## Cashier

+971-523140054

humayunraja1111@gmail.com

Al Hitoof 2- Al Nahda, Flat #703 ,Dubai, UAE.

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Dear! Hiring Manager.

I am writing to apply for the Cashier position at your company, which I came across in the official website of your company . My strong background in financial transactions, meticulous attention to detail, and unwavering commitment to providing excellent customer service have prepared me for this role, and I am eager to contribute my skills to your team.

In my previous position with HBL Bank pvt ltd, I consistently met the highest standards of cash handling and customer service. I executed a wide range of transactions, including deposits, withdrawals, and currency exchange, ensuring each interaction was positive, professional, and efficient.

What distinguishes me is my proficiency in banking software and technology. I am skilled at maintaining accurate transaction records and proficiently using digital tools to streamline processes, balance cash drawers, and adhere to security protocols and regulations. I am excited about the prospect of working at Company and contributing to the institution's commitments My dedication to ethical conduct aligns with the values.

Enclosed is my resume, providing further details about my qualifications. I would welcome the opportunity to discuss how my skills and experience align with the Cashier position at your Company. Currently I'm on visit visa ,want to join you immediately. So, Please feel free to reach out to me to arrange an interview.

Thank you for considering my application. I am enthusiastic about the possibility of joining your team and helping maintain the integrity of financial transactions while delivering exceptional service to your valued customers.

Sincerely,





+971523140054  
humayunraja111@gmail.com  
Al Hitoof 2, Al Nahda,  
Flat no 703, Dubai, UAE

## Education

### Master's of Commerce

National University of Modern  
Languages Islamabad  
2020 - 2022

### Bachelor's of Accounts & finance

Univerisity of central punjab.  
2017 - 2019

## Expertise

- Math Skills
- Attention to Detail
- Communication Skills
- Customer Service
- Cash Handling Expertise
- Financial Products Knowledge
- Regulatory Knowledge
- Computer Literacy
- Ethical Conduct
- Problem-Solving

## Language

- English
- Urdu
- Hindi
- Arabic

## Personal Details

- Date of birth : 21-July-1997
- Nationality : Pakistan
- Passport : MC1916531
- Validity : 18-Jun-2028
- Visa Status : Visit Visa

# HUMAYUN ARSHAD

## CASHIER

## Profile

Detail-oriented cashier with four years of expertise in cash handling, exceptional customer service, and adaptability. Meticulous, team-oriented, and culturally sensitive, with fluency in English, Urdu, Hindi basic Arabic. Committed to maintaining professionalism and contributing to a thriving retail environment. Eager to bring my experience to a UAE-based retail establishment. Contact for interviews. to bring my experience to a UAE-based retail establishment. Contact for interviews.

## Work Experience

2022 - 2023  
**HBL Bank Private Limited**  
**Cashier**

- Customer Transactions
- Cash Handling
- Customer Service
- Account Management
- Financial Products
- Record Keeping
- Security Compliance
- End-of-Day Balancing
- Cash Management
- Compliance and Regulations
- Teamwork

2020 - 2021  
**Meezan Bank Private Limited .**  
**Cashier**

- As a cashier at Meezan Bank, My daily responsibilities involve processing various financial transactions using the bank's software systems. You handle customer deposits, withdrawals, transfers, and currency exchanges, maintaining accuracy and following bank policies. Customer service is essential, along with promoting Meezan Bank's Islamic products. You keep records of daily transactions, ensure security compliance, and balance your cash drawer at the end of the day. You collaborate with colleagues, need technical proficiency, mathematical skills, and a strong focus on detail. Knowledge of Islamic banking principles and regulatory compliance is essential, and you should maintain high ethical standards.