

LARASAB KHAN Email: Larasabkhan098@Yahoo.com, Address: Dhok Elahi Baksh near UBL bank commatti chowk rawalpindi

Contact No# +92-331-5514094 / +92-348-0104636



COVER LETTER

I am a self-motivated hardworking individual who love challenging and interesting work assignments. I believe in positive attitude and willingness to be given 100 %. I enjoy working with people.

PERSONAL DETAIL:

Name Father's Name Gender Date of Birth Religion CNIC No Domicile Larasab khan Rifaqat Hussain Male 31-10-1994 Islam 13302-8475368-7 KPK Haripur

EXPERIENCE

> 01 year experience cash officer of "Allied Bank Limitted"

ACADEMIC QUALIFICATION

Secondary School Certificate		
Matric (Science)	BISE Abbottabad	2011
Higher Secondary School Certificate (HSSC)		
FS.c (Pre-Eng)	BISE Abbottabad	2014
	Graduate certificate	
Graduation	University of Haripur	2016

PERONAL STRENGTH

- ➢ I am adaptable person.
- ➢ I can acquire new skills quickly.
- Confident & Determined
- > Punctual

Professional Qualification

Basic Computer Course M.S Office (06 Months) From TTB Peshawar. Safety Officer Course (01 Year) From TTB Peshawar

LANGUAGES

English/Urdu/Hindko

COMPUTER SKILLS

Microsoft expertise (MS Excel, MS Word, MS Power Point, MS Access) Also can control all type of general computer work.

Reference:

Reference will be provided on demand.