



Nasim AB Mirza
CASHIER, Al Dahab Exchange

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Abu Dhabi, UAE

ACADEMIC CREDENTIALS

- 2015-2019 **BSc in CSE**
64.00%
-Visvesvaraya
Technological University
- 2014 **HIGHER SECONDARY**
70.60%
- WBCHSE, West
Bengal
- 2012 **SSLC**
76.00%
- WBBSC, West Bengal

TECHNICAL SKILL SET

Programming Language: HTML5, CSS,
JAVA, **Database:** MySQL
Development Tools: Eclipse, Edit
Plus, VS Code

AREA OF EXPERTISE

- Money Exchange.
- WPS (Wage Protection System)
- Remittance
- Customer Service

COMPUTER PROFICIENCY

MS Office ★ ★ ★ ★
Troubleshooting ★ ★ ★ ★ ★
Hardware ★ ★ ★ ★ ★

CO-CURRICULAR ACTIVITIES

- Participated in sub district sports meet at school level.

CAREER ABRIDGEMENT

To leverage my technical background and two years of experience in business development within the finance sector to drive growth and contribute to the success of a dynamic organization. I aim to combine my expertise in Computer Science and Engineering with my proven ability to develop and maintain valuable client relationships for mutual benefit.

KEY SKILLS

- Team Work Work Ethic Communication Leadership
- Organization skills Time Management Interpersonal ability
- Detail Oriented Punctual Quick Learner Hardworking Analytic Skills

EMPLOYMENT CHRONICLE

- Cashier** | August 2021 – Present
Al Dahab Exchange, Abu Dhabi, UAE
- IT Support Engineer** | September 2020 – July 2021
Al Wafiq Electronics Trading LLC, Dubai,UAE
- Junior Trainee** | September 2019 – July 2020
Believerly Pvt Ltd, Kolkata, India

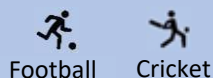
Key Responsibilities

- Greeting and providing friendly customer service.
- Accepting and exchanging different currencies according to the exchange rates
- Ensuring the authenticity of the currency by checking for counterfeit bills or coins
- Accurately counting and verifying the currency and coins received from customers.
- Ensuring the authenticity of currency by checking for counterfeit bills or coins.
- Processing transactions and providing customers with the correct amount of exchanged currency.
- Maintaining an organized cash drawer and ensuring it is balanced at the end of each shift.
- Answering customer inquiries about exchange rates, fees, and services provided.
- Promoting additional services offered by the money exchange company, such as traveler's checks or prepaid cards.

LANGUAGES KNOWN

English	90 %
Hindi	90 %
BENGALI	100 %

INTERESTS



ACHIEVEMENTS

- Proficiency in English Communication for Workplace Level – II
- Swift-Building Social Media Skills
- Certificate of “Data Structure & Its Application”
- Certificate of “Integrated Intelligent Computing, Communication & Security”
- Certificate of participation & presentation of paper “Real Time
- Analysis and Simulation of Efficient Public Transport Monitoring System

REFERENCE

- Available upon request

PERSONAL STRENGTHS

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a client focused approach Skills include Patience, Attentiveness, and positive language.
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT**-Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender	: Male
Date of Birth	: 3rd March 1996
Nationality	: Indian
Marital Status	: Single
Father’s Name	: Mirza Akram Begg
Permanent Address	: Kolkata, West Bengal, India

DRIVING LICENSE

License No	: 2923859
Name	: Nasim Akhtar Begg Mirza
Licensing Authority	: United Arab Emirates
Place Of Issue	: Dubai

PASSPORT DETAILS

Passport number	: Z5470279
Date of Expiry	: 14/11/2029
Date of Issue	: 15/11/2019
Place of Issue	: Kolkata

DECLARATION

I hereby declare that the above-mentioned information is true, and I bear the responsibility for the correctness of the above-mentioned particulars.

Nasim AB Mirza