



MUHAMMED ALISH. S. F

RELATIONSHIP OFFICER

CONTACT

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Al Nahda - Dubai,
United Arab Emirates

COMPUTER PROFICIENCY

- M.S Office
- Tally. ERP9
- Adobe PageMaker
- Peachtree
- Quickbooks

PERSONAL DETAILS

Father's Name : Shanavas Khan
Date of Birth : 03-12-1993
Gender : Male
Blood Group : B +ve
Visa Status : Visit Visa

LANGUAGES

Malayalam - Native
English - Professional
Hindi - Basic
Tamil - Basic

EDUCATION

Mahatma Gandhi University, Kottayam
Bachelors of Business Administration | 2013-2016

Sreenikethan Central School, Kollam
Central Board of Secondary Education

WORK EXPERIENCE

Relationship Officer

Axis Bank | Dec 2019 - January 2022

- Lead the Retail lending and payments credit card ETB affluent Department.
- Prepare and proactively execute sales plans by taking advantage of the marketing program.
- Set appointments, carry out sales call visits, and prospecting and early engagement with customers.
- Good knowledge of Investment Products and asset allocation.
- Full knowledge of banking and investment account opening processes and requirements.
- Ability to work as a team with local affiliated personnel to establish an effective acquisition channel.

Accountant

We R Accountants and tax Practitioners,
Kerala | May 2016 - Jan 2019

- Preparation and management of balance sheets and profit / loss statements.
- Report on the company's financial health and liquidity
- Ensure timely bank payments.
- Reconcile accounts payable and receivable.
- Handle monthly, quarterly and annual closings.
- Tracking payments to internal and external stakeholders.

PROJECT

Veekay Tea Company (P) Ltd

The project was based on the study of overall organization by collecting datas from all the departments.

- To find the out the trends and cost reduction and cost controlling techniques.
- Effective measures to reduce cost and wastage, thus increasing productivity.

ACHIEVEMENTS

- Achieved assigned Client acquisition goals.
- Maintained 100% response rate for a month.
- Promoted new products and services launched by the company and improved revenue per customer.