



CONTACT

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EMAIL :

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ADDRESS

Dubai, U.A.E

PERSONAL DATA

Father Name: LIAQAT ALI
04th November 1984

Sex : Male

Nationality : Pakistani

Marital Status: Married

Height: 5.8"

LANGUAGES KNOWN

English, Urdu, Hindi, Punjabi

PASSPORT DETAILS

Passport No : ER5757423

Issue Date: 05 DEC 2021

Expiry Date: 04 DEC 2031

Birth Place: Gujranwala,
Pakistan

Visa Status: UAE RESIDENT

MUHAMMAD SALEEM

Joining a reputable hospitality organization and good team, where I can prove my potentials as a team leader and player as an individual towards the contribution of joint success. And to meet the socioeconomic and technological changes, to enhance my profession adequately, to the global environment, to enhance my Skills for my professional growth as well as beneficial for the organization.

APPLICATION FOR

Application for "Remittance Clerk"

Professional Experience & Others

- Post Graduate from Punjab University Lahore, Pakistan.
- Remittance Clerk for 1 year.
- Receptionist at Umra Biometric in Etimad International Pakistan from January 2018- June 2018.
- Receptionist training from Al Azizi Properties Dubai.
- Store keeper in Gakos House Restaurant Dubai.
- *Well known about Location of Dubai 2GIS*
- *Immediate Joining.*
- *Diploma in Information Technology. Duration: 06 Months*
- *Diploma in TV news reporting and Production. (Duration 1 year).*
- *Office Automation.*
- *Internet Browsing / Surfing.*
- *Usage of MS office (Word, Excel & Power Point)*
- *Security supervisor in Super Market from January 2017- Dec 2018*

Personal Qualities and AREAS Of EXPERTISE

- *Highly motivated, dedicated and versatile with excellent communication and interpersonal skills.*
- *Strong organizational ability with sound administration skills.*
- *Achieving targets and results under pressure within a competitive market place.*
- *Confident and effective in dealing with general public.*
- *Seek a challenging opportunity, offering increased responsibilities and rewards.*

(References are Available on Demand)