



SUJITH KUMAR SAJIVE NAIR

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CONTACT

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SKILLS

- Installing and configuration windows 7,12 server 2008 Active directory services.
- Configure Routers and switches.
- Assembling and disassembling the computer cabling and troubleshooting.

EDUCATION.

NETWORK ENGINEERING • 2016 • C-SOFT COLLEGE OF IT Learned how to install configure cisco products like cisco catalyst 2900,3560 switches, cisco 2620,2621 routers with protocols involving TCP/IP RIP,RIPV2,EIGRP,OSPF,BGP.

PLUS TWO • 2014 • PUBLIC COLLEGE Cleared with 61% from National Institute Of Open Schooling (NIOS)

10th CLASS • 2012 • PUBLIC COLLEGE Cleared with 62% from National Institute Of Open Schooling (NIOS)

WORK EXPERIENCE

WAREHOUSE MANAGEMENT Worked as Staff for the client **iMobile Digital Shop**. Pursuing 2022 Manage accounting activities to ensure compliance with Accounting principles , Policies and external audits. Monitor the status of transactions and coding structures.

SALES OFFICER • QUESS CORP • JULY 2019 – NOVEMBER 2021
Worked as sales officer for the client **BAJAJ FINSERV**. Promoted Bajaj Finance for Consumer Durable's loan application through Salesforce platform. Cross sold Protection plans, Extended warranties, Health Insurance and other Bajaj Products.

KOTAK MAHINDRA BANK • Credit Operational • May 2017- June 2019 Worked as Documentation and Operational work for the client **Kotak Mahindra Bank**. Handling reconciliation of payments as well as maintaining incoming and outgoing cash records. Verified customer data and performed Credit checks. Analyzed Financial reports and compiled data central Bank.

NETWORK ENGINEER • March 2016 – February 2017

- Worked with the leadership team to improve wired and wireless network infrastructure.
- Drove operational improvement, increasing network efficiency and productivity.
- Optimize network performance and reliability by maintaining Hardware and Software, analyzing technical issues and ensuring availability to system users.

CORE COMPETENCIES

- A positive, confident and determined approach.
- Skills to work both independently and as part of a team.
- Resilience and the ability to cope with rejection.
- A high degree of self-motivation and ambition.

PERSONAL VITAE

Date of Birth	:	13 June 1994
Gender	:	Male
Marital Status	:	Married
Religion	:	Hindu
Nationality	:	Indian
Languages Known	:	English, Hindi , Malayalam

Declaration:

I hereby declare that the information furnished is true to the best of my knowledge.

Date:

(Sujith Kumar)