

CURRICULUM VITAE

PERSONAL DETAILS



NAME	: SANDEEP KUMAR DAS
DATE OF BIRTH	: 08-04-1984
CITIZENSHIP	: INDIA
ADDRESS	: A7 805 AL KHOR TOWER, RASHIDIA 1 AJMAN, UAE
CONTACT	: 971-529352401
LICENCE	: UAE DRIVING LICENCE HOLDER
EMAIL	: dassandeep9899@gmail.com

CAREER OBJECTIVE

To explore the horizon of Hospitality by providing Excellent Customer Service anytime. To deliver excellence in every job assigned on the pathway to achieve and maintain the VISION & MISSION of the Company.

PROFILE IN BRIEF

- Proven experience as Branch In charge of 10.6 years.
- Good in analytical, problem-solving, decision-making, communication, and technical skills.
- Ability to lead a team and work in a team as well.
- Ability to adapt positively to changes in working practices or environment.
- Friendly, sociable, hardworking, and very good in public relations and public speaking.
- Well organized, mannered, and naturally persuasive.

PERSONAL OBJECTIVE

My desire is to create a truly competitive field wherever I work. I want to bring my enthusiasm and confidence to the organization and the people I work with.

ACADEMIC QUALIFICATION

Bachelor of Commerce -2003
Intermediate (Commerce) -2001
Matriculation - 1999

COMPUTER SKILLS

- Tally 6.3, 8.7, and Tally .09 MS Office (Word, Excel, and PowerPoint & Outlook) Application
- AutoCAD in Civil

TRAININGS

- AML training by Foreign Exchange and Remittance Group UAE(FERG)
- Cash n Me training.
- Western Union training.

PRESENT WORK EXPERIENCE

LULU INTERNATIONAL EXCHANGE- UMM AL QUWAIN August 2017 to 6TH JULY 2023

DESIGNATION – Branch In charge

Duties and Responsibilities

- Complying with AML/CFT/ KYC policy & procedures.
- Maintaining ISO standards in branch daily activities.
- To make weekly duty roster, target allocation to staff, monitor employee performance, monitor business growth, corridor wise report analysis.
- End-day reconciliation of western union, POS, and WPS with system report.
- Operate security cameras when there is a cash shortage by the cashier.
- Train new FLA/FC Cashier /ABS in the branch.
- Acquisition of new customers.
- Effective handling of customer complaints asap.

PREVIOUS EXPERIENCE

Al Falah Exchange Company LLC – Ajman Branch December 2012 to July-2017

DESIGNATION – Branch In charge

PASSPORT DETAILS

LANGUAGES KNOWN

Passport number : G9306548	English	Excellent
Date of issue : 26 JUNE 2018	Hindi	Excellent
Date of expiry : 25 JUNE 2028	Bengali	Native
Place of issue : DUBAI	Arabic	Beginner
Visa Status : VISIT VISA		

OTHER INTERESTS

- A Helpful-minded person and having a service mentality.
- A passionate follower of sports, especially cricket.
- ☐ Having an interest in drawing, sketching, and painting
- Listening music, watching movies, and reading books are my other interests.

ACHIEVEMENTS

1. My branch has been rewarded with appreciation by the Lulu International Exchange for achieving the top PAYKII in UAE in January 2022

Declaration:

- ✓ I hereby declare that the information furnished above is true to the best of my knowledge.
- ✓ Reference can be furnished on demand.

Sandeep Kumar Das