



MUHAMMAD WAHEED GONDAL

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08-02-1993

Objective

To leverage my experience in legal and corporate consulting to provide comprehensive advice and services to clients.

I have several objectives, including providing expert legal advice and guidance to individuals, businesses, or organizations. To help clients understand and navigate complex legal issues, ensure compliance with laws and regulations, assist in contract drafting and negotiation, offer strategic counsel for legal proceedings, and help with risk assessment and mitigation. Ultimately, my main goal is to help the clients make informed decisions and achieve their desired legal outcome.

Experience

- **Sargodha Bar Council** **2017 - 2023**
Advocate
 - Legal counsel to clients, making a legal draft.
 - Fully knowledge of a criminal law and specifications in labour law and family matters.
 - Legal draft of legal notices, civil suit case, service tribunal matters, criminal law bail draft of pre arrest or after arrest.
 - Having 3 years legal experience of Higher Court of the province.
- **SNGPL and OGDCL** **January 2023 - October 2023**
Legal Advisor
 - Drafting of contracts for company to acquire land for office.
 - Dispute solving which arising with company utility service users.
 - Arbitration agreement on behalf of company with stakeholders.
 - Plead in cases on behalf of company in court.

Education

- **Sargodha Board** **2008**
Matric Science
566/850
- **Sargodha Board** **2011**
FA Arts
584
- **University of Sargodha** **2013**
BA Arts
361
- **University of Punjab** **2017**
LLB
1037

Skills

- Basic knowledge of computer and maintain client record on excel sheet.
- Good grip on criminal and as well civil laws.
- High-end knowledge in labour laws.
- Making and preparing draft and petitions for court work.

- Convey information effective to others

Work hard with honesty .

- Legal Expertise: A deep understanding of relevant laws, regulations, and legal principles.
- Analytical Thinking: The ability to analyze complex legal issues, identify relevant information, and develop sound strategies.
- Research Skills: Proficiency in conducting thorough legal research to find precedent and applicable laws.
- Communication: Strong verbal and written communication skills to explain legal concepts clearly to clients and colleagues.
- Negotiation: Skill in negotiating terms and settlements in legal matters.
- Problem-Solving: Creative problem-solving abilities to find practical solutions to legal challenges.
- Attention to Detail: Precise attention to detail to ensure accuracy in legal documents and advice.
- Time Management: Efficiently managing multiple tasks and deadlines.

Ethical Judgment: Upholding ethical standards and maintaining confidentiality.

- Client Relationship: Building and maintaining positive relationships with clients by being approachable and empathetic.
- Adaptability: Being able to adapt to changing legal landscapes and client needs.
- Business Acumen: Understanding the business context in which legal issues arise and providing advice aligned with business goals.

Reference

- **Muhammad Naveed Mateen Gondal**
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