



ABANOUB BARAKAT ZAHER

Accountant, Customer Service Advisor

OBJECTIVE

I am dedicated and experienced in Accounting and Management with a proven track record of delivering exceptional performance as I was an accountant at two companies in different fields and I was like a manager for both too. I am seeking a challenging role in a reputable establishment that values professionalism, attention to detail, and commitment to satisfaction of work. My goal is to leverage my skills and experience to contribute to the success of a dynamic team while continuing to enhance my expertise in the field of Accounting and Management.

CONTACT

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PERSONAL INFO.

- Date of birth: September 2, 1996
- Nationality: Egyptian
- Marital status: Single
- Address: UAE, Dubai

EDUCATION

BACHELOR'S OF COMMERCE

- Accounting department, English Section
Sep, 2016 - Nov, 2020
South Valley University

LANGUAGES

- Arabic: Native
- English: Fluent

SKILLS

- Strong organizational and time-management skills
- Microsoft Excel, Microsoft windows skill
- Ability to work under pressure for achieving the work goals.
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents
- Exceptional communication and interpersonal skills

WORK EXPERIENCES

CUSTOMER SERVICE ADVISOR- ENGLISH,ARABIC

Concentrix + Web help

May 2023- October 2023

- As an out source call center company, I worked for UAE Amazon account to Help customers solve their problems through the phone calls, And Supporting the new hired agents with effective knowledge of policies and ways of people handling.

ACCOUNTANT

Al-Jawhra for Electronics

October 2018 - April 2023

- As a Manager Accountant, I was Responsible for the accounting process from A to Z like balance sheets, journal entries, deposits and checks, cash, invoices ,sales, salaries, revenues and expenses, stores and rents.

Mina for household trading

August 2017 - September 2018

- As an Accountant and Sales manager ,Responsible for the accounting process from A to Z like balance sheets, journal entries, deposits and checks, cash, invoices ,all sales processes, salaries, revenues and expenses, stores and rents.

RECEPTIONIST

Ellise Hotel

January 2016 - July 2017

- Responsible for the reservation process from A to Z, to welcome and Help the guests. Being communicative and a team worker.

INTERSTS

- E-learning and E-commerce, Technology, Marketing, Freelance work, Football, Gym, Reading, Writing, Travelling, Learning new things, Listening, Music, Literature,