



# LOUIS YACOUB

## SUMMARY:

Improving my skills and Realizing my ambition to bear the pressure of work, by getting more and more responsibilities by working hard to achieve organization objectives through adherence to the rule of organization in parallel with team work, ambition and qualifications I have.

## EXPERIENCE

12/2021 to 11/2023

### Bank Al-sharq-Syria

#### Retail officer: (oltp system )

- Performing customers service in the branch: (Open bank accounts, issuing ATM cards, issuing bank checkbooks, implementing internal and external transfers)
- Marketing and promotion for bank products (Loans, safe box, term deposits, savings accounts ...)
- Follow up customers status and satisfaction (Making periodic visits to VIP customers).

12/2020 to 12/2021

### Gemini group-Syria – ( restaurants group )

#### Treasury officer: ( Al-ameen for accounting program)

- Follow up branches treasury.
- Cash inventory control by monitoring purchase invoices and expenses.
- Monthly and periodic inventory (food-cash money).

3/2018 to 11/2020

### Syriatel mobile telecom-Syria

#### Credit collection officer: ( oracle system )

- Negotiating with customers who default on their obligations and reducing the percentage of bad debts.
- Classifying customers according to classifications (Important customers, High consumer, companies, committed customers ....)

## EDUCATION

- **Bachelor degree: Banking and insurance**  
Damascus University, GPA 75% (very good)

## CONTACT

### PHONE:

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### Adresse

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### EMAIL

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## SKILLS :

- M.O very good
- Communication& negotiation
- Marketing&promotion
- B2B sales
- Cash handling
- Decision maker
- Solve problem

## LANGUAGES :

- Arabic : mother language
- English : very good (writing , reading, and speaking )
- French : good in general

## REFERENCES :

References available on request.