

SALA UDDIN



Contact Information



Al Satwa, Dubai, UAE



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Personal Details

Date of Birth : 12 Feb 1988

Nationality : Bangladeshi

Visa Type : Employment Visa
(Will expire on 09 Aug 2025)

Driving Licence : Bangladesh



Skills

Adaptability

Negotiation Skills

Critical Thinking

Multitasking Abilities

Excellent Self-Motivation

Teamwork

Effective Communication

Time Management

Attention to Details

Analytical Thinking

Microsoft Excel

Microsoft Word

Experienced with ERP



Languages

English

Bengali

Hindi



Summary

To seek and maintain any full-time position that offers professional challenges utilizing experience, interpersonal skills, excellent time management and problem-solving skills.



Work History

Procurement Officer/ Merchandiser/ Buyer

RDM Apparels Limited



August 2017 - January 2023



Chattogram, Bangladesh

- Studied and monitored market trends to identify potential suppliers.
- Compare and evaluate offers from suppliers.
- Negotiate contract terms of agreement and pricing.
- Track orders and ensure timely delivery.
- Enter order details (e.g. vendors, quantities, prices) into internal databases.
- Maintain updated records of purchased products, delivery information and invoices.
- Monitor stock levels and place orders as needed.
- Coordinate with warehouse staff to ensure proper storage.
- Advising and assisting production, quality and sample department.
- Giving shipping instructions and following shipment.
- Taking responsibility for inspections.

Territory Sales Officer

Abul Khair Group



February 2015 - July 2017



Dhaka, Bangladesh

- Communicated regularly with territory, regional and strategic managers for daily support and strategic planning for accounts.
- Exceeded targets by building, directing and motivating high-performing sales team.
- Analyzed sales data to identify areas for territory improvement and implemented strategies to maximize sales growth.
- Trained and mentored sales representatives in sales techniques and strategies.
- Established relationships with vendors to secure competitive pricing and discounts.
- Developed sales strategy based on research of consumer buying trends and market conditions.



Education

Master of Business Administration (MBA)

2012 - 2013

Finance & Banking

International Islamic University Chittagong

Master of Business Studies (MBS)

2010

Management

National University, Bangladesh

Bachelor of Business Studies (BBS)

2006 - 2009

Management

National University, Bangladesh



Certification

Certificate of Appreciation

2014

Talent Savvy IT Services