

Shuja Ur Rehman

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PERSONAL DETAILS

- **Date of birth :** 03rd February,1999
- **Marital status :** Single
- **Gender :** Male
- **Nationality :** Pakistani
- **Visa Status:** Visit
- **Stay:** In UAE
- **Sports :** Basketball, Badminton
- **Languages :** English, Urdu
- **CNIC** 31202-1554099-3

CAREER OBJECTIVE

To get a challenging position in a growth oriented organization in the field of Human Resource, Marketing Management, where I can put my professional as well as interpersonal skills to test, that will be beneficial for both the Organization and my own professional growth. I have always out performed my targets and achieved my goals. My strength lies in persistence, continuous learning and application. I strive to keep myself updated with times and I want to take my career to the top level in the next few years with hard work and dedication.

EXPERIENCE DETAILS

Teller(Cashier)

From Sept 2021 – September 2023

- **Mobilink Microfinance bank Pvt Ltd, Pakistan**
 - Actively coordinates with the Cash to maintain, develop, Cash handling, Cash management grow arigorous pipeline.
 - You will report to an Account Manager and work in our branch office.
 - Work alongside internal Support, Cash, and Managers.
 - Develop operational opportunities by soliciting new accounts, building rapport, providing technical information, and explanations via email.
 - Provide customer service while working at the counter.

ACADEMIC QUALIFICATION



BS Mathematics

UCP Lahore Pakistan



Fsc (Pre-engineering)

PGC Bahawalpur, Punjab



Matric (Science)

Moon system of education

HIGHLIGHTS OF PROFESSIONAL SKILLS AND ACCOMPLISHMENTS

- Solid computer and software literacy, with the ability to learn new technology quickly
- Ability to utilize professional discretion, confidentiality, and be able to work with the utmost integrity
- Proficient with MS Office, Excel, and have the ability to quickly learn other company specific programs
- Strong organizational skills with high attention to detail
- Demonstrated ability to develop rapport, influence others and maintain strong working relationships
- Team player with strong interpersonal skills, capable of working within a globally diverse team across different time zones
- Ability to think clearly, quickly and make concise decisions
- Ability to focus attention on detail