



## EDUCATIONAL

### NUEVA ECIJA UNIVERSITY OF SCIENCE AND TECHNOLOGY

Bachelor of Science in Information Technology, Major in Web Application Programming S.Y 2013-2017

**TESDA NCII** - Microtech Institute of Trade Inc. Electrical Installation and Maintenance NC II SY: 2018

**SAN NICOLAS HIGH SCHOOL**— San Nicolas High School Diploma, March 2009-2013

**SAN NICOLAS CENTRAL SCHOOL** – San Nicolas Elementary Diploma, March 2003-2009

## PERSONAL BACKGROUND

**Nationality:** Filipino

**Date of Birth:** June 10, 1997

**Age:** 26

**Civil Status:** Single

**Religion:** Catholic

**Height:** 5'8

**Weight:** 89kg

## QUALIFICATIONS

- ✓ Flexible and ability to work well in a team
- ✓ Ability to take and follow procedure and instructions
- ✓ Extensive knowledge of the hospitality industry
- ✓ Determined and dedicated person with good moral character
- ✓ Possess a positive working attitude.
- ✓ Organized and attentive to details
- ✓ Ability to work under pressure with calm and professional approach
- ✓ Excellent communication and service skills, able to build relationships and establish connections.
- ✓ Computer network efficient
- ✓ Graphic Designer/Photoshop Editing

**Visa Status:** Tourist Visa with Bachelor's Degree Attested Documents – Available upon request

**Language:** English – Fluent, Tagalog – Native Tongue

# KENGI V. DIZON

## NETWORK ENGINEER

Al Owais block E Al Rigga Rd Deira Dubai

**Contact:** +971558076276

**Email Address:** kengidizon.professional@gmail.com

## PROFESSIONAL SUMMARY

Versatile professional with NOC Engineering, IT support, and administrative assistant experience. Proven ability to maintain network integrity, resolve IT issues, and enhance office efficiency. Strong problem-solving skills and exceptional communication.

## WORK EXPERIENCE

### NETWORK ENGINEER

Digital Network Access- Makati City Philippines

*February 2020 to October 2023*

- Keeps track of the health of all network elements, outages, interference and degradation through a Network Management System (NMS).
- Analyzes network and client circuit problems and presents the general diagnosis, conclusion and solution to the problem.
- In charge of circuit data profiling prior to migration network modernization.
- Promptly Isolates and tests, if necessary, all problematic (latency issues, intermittent connection, etc) network elements and circuits, and provide immediate and doable solutions.
- In charge of circuit data profiling prior to migration of network modernization.
- Primarily responsible for the 24/7 proactive monitoring of the overall health and maintenance of the entire Globe data communications network.
- Circuit documentation such as data compilation prior to the declaration of network migration completion.

### ADMINISTRATIVE ASSISTANT / IT SUPPORT

LGU Gapan City Nueva Ecija Philippines

*May 2017 – January 2020*

- Provide essential support to facilitate efficient office operations, including tasks such as managing schedules, organizing data, coordinating meetings, and assisting with general administrative duties
- Installing and configuring computer hardware, software, systems, networks, printers, and scanners.
- Managing Invoice, (P.O) Purchase Order, and organizing Vouchers
- Monitoring and maintaining computer systems and networks.
- Graphic Designing using Photoshop

### SKILLS

- Computer Literate - MS Word, Google Sheet, Google Slide Presentation or any PC Platforms
- Network Technologies: Routers, Switches, Ethernet, Fast Ethernet, WAN, LAN, IP, GPON, MPLS, BAX, ICON, VPN, NCE, ALU-SAM.

## LICENSES & CERTIFICATES

- Maintaining Computer Systems and Networks
- Installing and Configuring Computer Systems
- Electrical Installation and Maintenance II
- Career Troops (Bryce Inspired Careers)
- Microsoft Virtual Academy
- Latest Trends in I.T Industry and the Next 5 Billion Gamers

## CHARACTER REFERENCE

**Ms. Jacqueline Santos**

Project Manager  
Infinaera - 09189457442

**Mr. Alexander Garcia**

Migration Network Expert  
Globe Telecom - 09175885917