



SHIHAB.K.S

Accountant

✉ shihabkuttiyl15@gmail.com

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Personal Details

Date of birth	11/09/2000
Nationality	Indian
Marital Status	Single
Passport Number	Y5576837
Sex	Male
Visa status	Visit visa
Visa Expiry	05/01/2024
Address	Al Quoz, Dubai

Expertise

- Standard of accounting
- Attention to detail
- Management skills
- Effective communication
- Active listening
- Critical thinking
- General business knowledge
- Data analysis
- Problem solving
- Teamwork
- Adaptable
- Innovative
- GCC VAT

Language

English



Hindi



Malayalam



Arabic



Career Objective

To build a career through challenging and rewarding assignment and to be a part of an organization where my knowledge, skills, hard work, innovation, and creative thinking can help the company's growth as well personal growth.

Professional Experience

ACCOUNTANT CUM CASHIER

Grand supermarket , Kerala, India 2022-2023

Key responsibilities:

- Handling day to day petty cash & bank transactions
- Reconcile bank statements & department records
- Preparing list of outstanding debts & making payment follow-up
- Manage account payables & receivables
- Payroll functions
- Inventory management
- Responsible for monthly account closing
- Provides reports as required by the management
- Maintain balance sheet and profit & loss account
- Preparation of cash flow statements

Education Background

BACHELOR OF COMMERCE

Calicut University-2022

PLUS TWO

Kerala Higher Secondary Board-2018

SSLC

Kerala Public Examination-2016

Technical Skills

- CFA-Computerized financial accounting
- Tally prime
- MS office
- Advanced excel
- Quick books

Hard Skill

- Financial modeling and reporting
- Data mining and analysis
- Financial accounting
- Business valuation