



Shadi Mualla – Financial Manager

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Immediate available

- Financial management expert + more than 10 years experience in different fields (consulting companies, service companies, insurance, banks), talent acquisition in the administrative field, training and mentoring, payroll and compensation management, and warehouse operations management.
- Expert in operations that require high accuracy both in time and in numbers, logistic arrangements, inventory handling, procurement handling, and preparing financial studies for proposed projects and tasks.

Core strengths and enabling skills

Labor laws and policies implementation

Inventory management

Payroll and compensation management

Logistic arrangements

Preparing all financial reports

Financial analysis

Team leadership skills

coaching and mentoring skills

Ability to work under pressure and adapt to changes

Professional Experiences

Financial advice and preparation of financial statements for traders or companies on demand, since June 2020 – present

1- Financial Manager and Deputy General Manager of Alpha company for protection, guard and security systems, since October 2017 – May 2020

- Supervising all financial operations and preparing financial statements and reports, analyzing the financial results and developing an appropriate mechanism for the next stages according to the development of the company's work in proportion to its capabilities.
- Overseeing all the company's business and supervising the implementation of some administrative tasks on behalf of the general manager within the limits of the authority granted by the general manager.

2- Assistant Financial Director of Al-Mashreq Investment Fund Company, since November 2015 – September 2017

- Controlling the financial movement of the operations and tasks executed by the company for the benefit of the group's subsidiaries.
- Preparing financial studies for new projects and tasks that may be implemented by the group companies.
- Member of procurement committee.
- Member of the investment office, which prepares studies for potential contracts and projects.

3- Supervisor in the operations Directorate at Bank of Syria and Overseas, since June 2010 – October 2015

- Supervising small work team to implement, write and amend the bank's work manual in accordance with the decrees and laws issued by the central bank.

- Establishing and developing the electronic banking system in coordination with directorate of informatics and concerned directorates.
- Ensuring that all operations are completed in accordance with standards and deadlines, in coordination with other directorates.
- Assisting branches by solving system operations problems.

4- Main Subscriber in the Arab Union Reinsurance Company, since July 2009 – June 2010

Studying and analyzing of insurance offers submitted by insurance companies (directly or through brokers) and determining the strengths and weaknesses, the applicable degree of security, and the possible risks in order to take a decision to subscribe to a share to reinsurance it, modify the terms, or refuse the offer.

5- Exchange teller at alharam exchange since February 2007 – May 2009

- Delivering incoming money transfers to customers and sending outgoing transfers in the same currency or the currency required by the customer, in addition to currency exchange operations

Professional Qualifications

University degree in economics / Accounting department / , (Tishreen university, Syria, 2008).

Professional Certifications

Al-Ameen Accounting Program (Al-Handasi Center for Professional Sciences, Syria, 2007)

Al-Edari Accounting Program (Al-Handasi Center for Professional Sciences, Syria, 2007)

Al-Khazen Accounting Program (Al-Handasi Center for Professional Sciences, Syria, 2007)

Al-Rasheed Accounting Program (Al-Handasi Center for Professional Sciences, Syria, 2007)

Sahli Accounting Program (Al-Handasi Center for Professional Sciences, Syria, 2007)

Selling Skills (Impact Institute, Lebanon, 2010)