

CURRICULUM VITAE

WAQAR ALI S/O ARIF ALI

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CAREER OBJECTIVE

Seeking a rewarding position in a progressive environment, involving high degree of responsibility, offering challenging assignments which will capitalize on my accumulated knowledge, skill and experience to provide an atmosphere for professional growth based on performance and accomplishments with matching monetary benefits.

WORK PROFILE:

I have been working as a storekeeper in Bosco Aluminum & Glass Co.LLC since 2 years. The software I have used in my job as a storekeeper includes:

- Focus 7
- Focus X
- MS Office (Excel, Word) & Other office software
- Internet etc.....

I have 4 years of strong experience in computer field. The work I have done in the 4 years in the computer field has included:

- Hardware
- Software
- Printers & Scanners
- MS Office (Excel, Word, PowerPoint)

ACADEMY PROFILE:

- | | |
|---------------|---|
| (2019) | BSc Computer Science –Virtual University of Pakistan |
| (2015) | D.Com – Punjab Board of Technical Education Lahore |
| (2013) | Matric – Board of Intermediate Higher Secondary Gujranwala |

ADDITIONAL ACADEMY PROFILE:

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|--------------------|---|
| (2016) | I have successfully completed 6 months of Diploma in Office Management at Narowal Institute of Technology. |
| (2016-2017) | I have successfully completed 1 year of Diploma of Information Technology at Gulf Tech College. |

PROFESSIONAL PROFILE:

- Able to manage and administrate all the organizational activities and tasks.
- Highly organized and dedicated with a positive attitude.
- Able to handle multiple assignments and tasks with a systematic approach.
- Have good written, oral inter-personal communication and relational skills.

LANGUAGES:

Languages spoken and understood:

Urdu, English, Arabic

PERSONAL DETAILS:

Nationality	Pakistan
Date Of Birth	23 Feb 1996
Passport No	QL1814052
Passport Expiry	21 Nov 2026
Visa Status	Employment Visa

I hereby declare that all the above-mentioned information is correct to my knowledge and belief.

WAQAR ALI