

ZEESHAN ANWAR

Cashier

Accomplished and driven General Banking Officer with 6 years of progressive experience in MCB Bank LTD, demonstrating a robust track record in the banking sector. Proven expertise in various aspects of banking operations, including customer service, financial transactions, compliance, and team collaboration. Skilled in managing diverse banking functions, such as account management, cash handling, and delivering exceptional service to clients. Proficient in ensuring regulatory compliance, maintaining accuracy in financial records.

CONTACT



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Tourist Visa 8 Nov-5 Jan

EDUCATION

BS- Banking & Finance

2011-2015 CGPA 3.36/4

**Abdul Wali Khan University
Mardan**

ACHIEVEMENTS

- **AML-CFT Certified**
- **Certified Bank Teller**
- **Mortgage Banker And Broker**
- **MPMG Housing Finance**

PROFESSIONAL EXPERIENCE

● **Cashier | MCB Bank LTD**

2017-2023

- **Cash Handling:** Efficiently and accurately manage cash transactions, including receiving payments, providing change, and processing transactions.
- **Customer Service:** Deliver exceptional service by greeting customers, addressing inquiries, and ensuring a positive experience at the point of sale.
- **Transaction Processing:** Process various payment methods (cash, credit cards, checks) accurately and swiftly, ensuring adherence to company protocols.
- **Balance and Reporting:** Maintain and balance cash registers and prepare accurate daily settlement reports, ensuring transparency and accountability.
- **Security Compliance:** Adhere to security measures and protocols, ensuring the safety of cash and assets at the point of sale.
- **Refunds and Returns:** Process refunds or exchanges following company guidelines and procedures, maintaining customer satisfaction.
- **POS System Management:** Operate Point of Sale (POS) systems and relevant technology for transaction processing and accurate record-keeping.
- **Team Collaboration:** Coordinate with colleagues to ensure smooth and efficient cashiering operations, supporting overall store success.

TOP SKILLS

● **Hard Skills**

- Internal Audit
- Cash Management
- Team Collaboration
- AML/ CFT Compliance
- Technology Proficiency
- Relationship Management
- Financial Services Knowledge

● **Soft Skills**

- Observation
- Decision Making
- Communication
- Multi-tasking