



ABOUT ME

AML Specialist, KYC Analyst and Customer Onboarding Analyst: create a sound internal controls and monitor adherence to them. Qualified Branch Manager with over all 15+ years of comprehensive experience in the financial services industry, with an exceptional track record of heading the SWIFT, AML/CTF, Skilled in Business Relationship Management, Customer Service, KYC, Remittances, Online Money Remittances and Forex, seeking a challenging and professionally rewarding position to contribute my accrued expertise towards the enhancement of the organization.

LANGUAGES

- ENGLISH
- HINDI
- MALAYALAM

DRIVING LICENSE

Driving license category
VALID UAE DRIVING LICENCE

PERSONAL DETAILS

Date of birth
03/04/1985

Nationality
Indian

Marital status
Married

JOMON
LAPPELLIL VARKEY

CAMS - CERTIFIED ANTI-MONEY LAUNDERING SEPCIALIST

Sharjah, United Arab Emirates

+971556370141

jomonmba@gmail.com

WORK EXPERIENCE

GCC EXCHANGE
SHARJAH
Oct 2021 - Present

Branch Manager

I am currently working as the Branch Manager for the financial banking institution and I have been in this role since October 2014. My main responsibilities in this role include the management of the branch and ensure best customer service. Directing and ensuring all operational aspects including day to day operations, Customer Relationship Management (CRM), human resources, administration and sales, Successful internal control practices implemented, maintain financial objectives and business plans, Budget management.

UAE EXCHANGE
CENTRE
DUBAI
Nov 2014 - Mar 2020

Branch Manager

Handling multiple operational responsibilities in the retail store driving business generating revenue. Direct all operational aspects including day to day operations, Customer Relationship Management (CRM), human resources, administration and sales, Successful internal control practices implemented, maintain financial objectives and business plans, Budget management. Assisting sales representatives as required, Executing directives from the head office.

UAE EXCHANGE
Dubai
Feb 2013 - Nov 2014

Assistant Branch Manager

Ensured smooth functioning of branch operations and customer service with the use of the team players. Playing leader's a vital role to manage a good balance between customer experience and operations and continue to look for opportunities to improve processes and branch performance. Supervising all retail sales and services of the branch, preparing roster, reports, handling High profile customers and providing best service, and looking all correspondence, maintaining a good relationship with customers, and organizing meetings and conferences.

UAE EXCHANGE
CENTRE
Abu Dhabi
Mar 2008 - Jul 2008

Branch Compliance Officer/ Cashier

Processing transactions, accepting and receiving cash from customers & handling foreign currency buy and sell, Responsible for all cash and interacting with customers to collect payments and provide change and a receipt for a customer's transactions. Additional duties may include requesting foreign currency depends on customer requirements, FC booking, Follow our process and procedures with compliance. Verifying KYC and High Value Transactions documents.

UAE EXCHANGE
Abu Dhabi
Jul 2009 - Jan 2013

Branch Supervisor + Branch Compliance Officer

Key Roles performed:
▫ Worked as a Foreign Currency Cashier in US Embassy in ABUDHABI as part of providing services to the employees in the embassy. ▫ Encashing of US Embassy cheques by directly dealing with the customers and then forwarding the particular cheques to SCB bank in USA to clear the cheques. ▫ Promoted as a Branch Compliance Officer (AML) - Ensuring the implementation of Anti-money laundering policy & procedures of the company in the branch operations and reporting anomalies to the Chief Compliance Officer of the company. ▫ Supervise all operational aspects at the counter, Assist all the staff in the day to day operations of the branch, Ensure that all new staffs are given proper training on the operations before allowing them to work on their own

TRANSWORLD
PROPERTIES
INTERNATIONAL
Abu Dhabi
Nov 2007 - Jun 2008

Leasing Executive

Job Profile

Strong communication and negotiation ability to close the deal
Leasing the flats, buildings, villas
Presenting properties, Villas, Flats and provided amenities in a positive light to prospective tenants
Preparing the sales report.
Working knowledge of real estate law and leasing practices & Giving Training the new staff
Proven track of successful sales record, explain pricing and lease terms, process rental applications and negotiate lease renewals

JRG SECURITIES
Calicut
May 2007 - Nov 2007

Business Development Officer

Academics

EDUCATION

CALICUT
UNIVERSITY
Thrissur
2007

MBA

KANNUR
UNIVERSITY
2005

Bachelor of Arts in Economics

CAMS
United Kingdom
2023

CAMS -Certified Anti-Money Laundering Specialist
CAMS -Certified Anti-Money Laundering Specialist

SKILLS

- OPERATIONS
- LEADERSHIP
- RELATIONSHIP MANAGEMENT
- COMMUNICATIONS
- MANAGEMENT
- CUSTOMER SERVICE
- FINANCIAL SERVICES
- CUSTOMER EXPERIENCE

- TEAM BUILDING
- SALES
- CUSTOMER RELATIONSHIP MANAGEMENT
- BUSINESS DEVELOPMENT
- RETAIL SALES
- BUSINESS RELATIONSHIP MANAGEMENT
- PUBLIC SPEAKING

HOBBIES

SOCIAL WORK, PUBLIC SPEAKING, CRICKET, TRAVELING.