

Curriculum Vitae

ASRAR AHMED V

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OBJECTIVE

To work in an environment where I can develop my personal management skills and career growth and thus becoming a valuable asset for the company

CAREER PROFILE

- ❖ Have 15+ years of experience in Financial and Banking Services Industry
- ❖ Managing forex purchase and sales
- ❖ Team handling
- ❖ Customer Service
- ❖ Risk Assessment and Compliance

EMPLOYMENT DETAIL

Organization : **Al Fuad Exchange LLC, Dubai, UAE**
Position : **Forex Dealer**
Period : **Jan 2017 to Oct 2023**

Job Responsibilities:

- Wholesale purchase and sale in bulk order
- Buying and selling of foreign currencies with banks and exchange house.
- Meeting executives of banks and corporate for new business.
- Handling the fund management for the currency supply.
- Market reading through various news updates on currency speculation.
- Preparing daily statements of currency sold and bought.
- Generating income for the company from various sources .

Organization : **ICICI Bank Ltd, Chennai**
Position : **Deputy Manager**
Period : **Aug 2015 to Sep 2016**

Job Responsibilities:

- Oversee entire process of mortgage including application, verifications, underwriting and closing of loans for 5 branches
- Conduct meetings with concerned teams to achieve target
- Interview prospective loan applicants to determine upfront eligibility and screen for approval
- Ensure loan applicants provides required information and supporting documentation
- Review loan applications and documents for accuracy & completeness
- Negotiate terms of residential and commercial mortgage loans
- Manage applicants expectations related to processing time, interest rates and closing dates
- Set up meetings with local home sellers, real estate professionals, lawyers and contractors to find perspective and referral loans

- Work with management to design plans to achieve sales goals, loan quotes and conference referrals
- Maintain and compliance with federal lending regulations and bank underwriting policies

Organization : **UAE Exchange and Financial Services Ltd, Chennai**
 Position : Branch Manager
 Period : Jul 2012 to Jul 2015

Job Responsibilities:

- Managing Forex (Purchase & Selling, SWIFT Transfer) & Customer Service, etc
- Purchasing and selling the foreign currencies and travellers cheque in the bulk market & retail market establishing tie ups
- Tie up with new FFMC's / Banks and retaining the existing FFMC's / Banks through effective relationship and offering excellent services
- Looking after fund management of the branch
- Preparing Month End Statement
- Maintaining voucher, supporting documents, reports, register, etc
- Preparing & maintaining documents for auditing purpose

Organization : **Redha Al Ansari Exchange LLC, Dubai, UAE**
 Position : Cashier
 Period : Feb 2010 to Oct 2012

Job Responsibilities:

- Buying and selling of foreign currencies
- Money transfer services local and abroad
- WPS wages protection system
- Making of cash receipt and cash payment
- Preparing daily and monthly transaction reports
- Keep track and record of every transaction

Organization : **UAE Exchange and Financial Services Ltd, Chennai**
 Position : Senior Officer
 Period : Nov 2007 to Nov 2009

Job Responsibilities:

- Managing Forex (Purchase & Selling, SWIFT Transfer) & Customer Service, etc
- Purchasing and selling the foreign currencies and travellers cheque in the bulk market & retail market establishing tie ups
- Tie up with new FFMC's / Banks and retaining the existing FFMC's / Banks through effective relationship and offering excellent services
- Preparing daily and monthly reports
- Maintaining voucher, supporting documents, reports, register, etc
- Coordinate with clients and vendors for timely completion of works

EDUCATIONAL QUALIFICATION

1. UG : Completed B.A History from TNOU, Chennai in the year 2007
2. HSC : Passed 12th Standard from Islamiah Boys' Higher Secondary School,

COMPUTER LITERACY

- Diploma in Computer Applications
- Internet

STRENGTHS

- ◆ Team handling to achieve targets
- ◆ Ability to quickly build a picture of a customer's personal circumstances and needs
- ◆ Strong negotiating, counseling and problem solving skills
- ◆ Strong team player and own initiative
- ◆ Able to work under pressure and quick learner
- ◆ Always accurate and on time in completing duties

PERSONAL INFORMATION

Father's Name	:	V. Rafeeq Ahmed
Date of Birth	:	24 th June 1984
Passport Number Expiry	:	M 4695787 2026
Nationality Religion	:	Indian Islam
Languages Known	:	English, Urdu, Hindi & Tamil
Marital Status Children	:	Married Two
Permanent Address	:	No.228, Jamath Road, Noorullahpet, Vaniyambadi, Vellore District. PIN - 635751

DECLARATION

I hereby declare that all the information furnished above are true and correct to the best of my knowledge and belief

ASRAR AHMED V