

CURRICULUM VITAE

Habibur Rahman

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Al Satwa, Dubai, UAE.



ACADEMIC EXPERIENCE

Bachelor of Business Administration (BBA)

- **University** : Royal University of Dhaka
- **Major** : Human Resource Management (HRM)
- **Result** : 3.25 (CGPA out of 4)
- **Passing Year** : 2020

Higher Secondary Certificate

- **Institute** : Madan Mohan College, Sylhet
- **Group** : Business Studies

Secondary School Certificate

- **Institute** : Gotatikor Islamiah Dakhil Madrasha, Sylhet
- **Group** : Humanities

WORK EXPERIENCE

Branch Manager: 01-11-22 to 30-11-23

"Fiore Dell Amore Restaurant", Downtown Kitchen, Dubai Mall,

Cashier and Branch Manager: 01-08-22 to 30-10-22

"The Rotisserie Restaurant", Bay Avenue Mall, Business Bay, Dubai, UAE.

Self-employed: 2018- 2022

"Royal Enterprise", Document Solution Service.

"Impressive", a Complete Event Management Service.

ACCREDITED TRAINING COURSES

1. **Computer Operations under (BMET)**
Bureau of manpower employment and training.
2. **Graphics Design level II under (NTVQF)**
National Training and Vocational Qualifications Framework.
3. **Photography for Mankind with Artistry**
Shahjalal University Photographers' Association. (SUPA)
4. **Level 1 Food Preparation and Cooking Principles**
The Professional Chef (City and Guilds)

COMPUTER SKILLS

- Microsoft Office
- Spreadsheet
- Adobe Photoshop
- Adobe Light room
- Scanning & Photocopying
- Digital Marketing
- Browsing Internet
- Software.
- Data Management
- Windows 7, 10, 11
- Record Keeping Maintenance
- Social Media

Driving Licenses

- On process Training RTA UAE Driving Licenses (Automatic Transmission)
- Bangladeshi Driving License

OTHER SKILLS

- Ability to work individually or in a group
- Leadership and team building capacity
- Time Management
- Problem Solving Skills
- Travel Management Skills
- Written and Communicational Skills

LANGUAGE PROFICIENCY

- Bangla (Native). English (Fluent). Hindi & Urdu (Conversational)

Reference:

Samir Kseiri

Owner: Fiore Dell Amore Restaurant

+971 50 143 3256, +971 58 532 2911.

I hereby declare that the information given above are correct to the best of my knowledge.

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Habibur Rahman