



# UNNIMAYA R S

## About Me

Highly motivated and proactive individual with superior customer service and people skills seeking a challenging position in a reputed organisation where I can learn new skills, expand my knowledge, and leverage my learnings



28 - Nov - 1997



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Talal Building  
Room No 117  
Bur Dubai



W 5925218  
Visa Status - Visit  
Validity - Dec 15, 2023 to Feb 11, 2024

## Language

- Malayalam
- English
- Hindi
- Tamil

## Expertise

- Accounting
- Negotiation
- Critical Thinking
- Leadership
- Front Office Management

## Education

### University of Kerala

Bachelor of Commerce in Travel & Tourism Management  
2016- 2019

Score :  60.7%

### Kerala Higher Secondary Education

Commerce Group  
2014- 2016

Score :  62%

### Matriculation

2013- 2014

Score :  69%

## Experience

### Unimoni Financial Services Ltd.

2021 - 2023

- Handling all foreign Outward money remittances ( Swift) & disburse the payment to the beneficiaries after ID verification
- Buying & Selling of all major foreign currency adhering due diligence policies and procedures.
- Attend clients inside the branch, answer customer queries, coordinate with back-office operations & facilitate their transactions as required to ensure total customer satisfaction

## Internship

### Akbar Travels of India Pvt. Ltd.

2019

Underwent internship at Akbar Travels of India Pvt. Ltd., Trivandrum for 30 days

## Declaration

I hereby declare that above information is true and correct to the best of my knowledge

UNNIMAYA R S