

Mobeen Farooqi

Applied for-Physics & Science Teacher.



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PROFESSIONAL SUMMARY

Dedicated, creative, professional subject specialist in Physics holding 3 years' experience at national and international level in various standard school and colleges, achieved high targeted values. Expert in strong academic leadership, lead, manage and develop the dept to ensure it achieves the highest possible standards of excellence in all its activities.

WORK EXPERIENCE

Harvest Private School

Ras Al Khaimah

Physics Teacher

Teaching Physics to O-level and

A-levels

Currently Working

International Higher secondary

school Fujirah.UAE. College E.mail:-

info@pihss-fuj.com

Contact:-0097192223130

Duration:-01/01/2022 to 1/09/2023

Lecturer Physics (Coordinator)

Taught Physics to higher secondary classes/High classes.

Mehmood Memorial School & Hameeda

Science college. Pakistan.

CEO of the college—Sheikh M Afzaal

College Contact-

00923558205710

Duration-10/8/2019 to 10/6/2021.

Depty academic coordinator/HOD/Physics Subject specialist:-

Responsibilities:-Supervised, guide, counseling, monitoring academic /curriculum of the department. Taught Physics to high and higher secondary level.

With additional duty to supervised the Physics dept and co work

with academic director .



ACADEMIC

BS Hons (Master in Physics) Dept of Physics, University of Poonch(2019)

Have Equivalency of Degree and Teaching license.

Coreproficen

- Academic advisor
- Crises management

Skill

- Administrative skilld
- Teaching skills
- Communication skills
- Leadership skills
- Team leader
- Believe on democracy
- Exam controller
- Admission and recruitment skills
- Academic coordinator
- Students career field counseling

Administrative and leadership skills:-

- To have clear aim and objective for the department.
- To define the departmental policy of differentiation and ensure that courses, lessons, exercises and assessment are designed to enable students of all abilities to perform to their best.
- To report regularly to the Director academic on departmental matters
- To provide scheme of work for the dept
- To ensure that full and accurate records of students' attainment and academic progress are kept within the dept.
- To keep abreast of development in the academic subject.
- To keep abreast of development of teaching techniques
- Provide strong academic leadership
- Lead, manage and develop the dept to ensure it achieves the highest possible standard of excellence in all its activities.
- Maintain general discipline of the students and staff
- To ensure the smooth function of the dept
- Set learning goals for students and teachers
- Monitor all staff and report to Board about their performance.
- Monthly meeting with teachers, check their performance, giving them new targets.
- To ensure the development of the curriculum to keep up to date.
- Research new resources and techniques to improve teaching.
- Train newly selected staff about learning goals.
- Ensure clean and safe environment to students and staff.
- Motivate & manage all departmental staff, to enable the students to receive skilled education in the subject.
- Discuss with staff about weak students and how to improve.
- Responsible to design the regulations, curriculum and syllabi.
- Arrange parents meeting and discuss their kids issues.
- Guide parents how to solve their kids problems in easy way.
- Organize seminars/conferences/workshops/training programs in topic of relevance.
- Arrange seminars and awareness programs for students.
- Implement school policies
- To monitor the quality of teaching.
- To be aware of the needs of each member and to appreciate them.
- To organize and minute regular department meeting.
- To provide a plan of expenditure for the dept for the forthcoming year.
- To increase the awareness and interest in specific subject
- To guide and assist each member of the dept.
- To take responsibilities for physical appearance of the furniture, fittings and fabrics of the dept.
- To ensure that all students are fully prepared for exam.
- To co-ordinate with examination within the dept.
- To ensure that each student is treated according to the principal and aim of the mission statement.

SOFT

- Problem solving skills
- Creative skills and Disciplining
- Students An ability to adopt and innovate Evaluate teacher performance