



## DIL RAJ

Versatile professional with a proven track record in diverse roles such as Supervisor (Blasting & Coating), Entrepreneur in Farming (Cattle, Poultry, Kennels, Hydroponic Cultivation & Breeding), and Technical Support Engineer. Demonstrated leadership in overseeing blasting and coating operations, coupled with entrepreneurial acumen in managing farming ventures across multiple sectors. Adept at providing technical support, troubleshooting, and fostering client relationships. Seeking a challenging role in Sales & Marketing or Office Administration to leverage my diverse skill set and contribute to organizational success.

### KEY SKILLS

Team Work

Work Ethic

Communication

Leadership

Organization skills

Time Management

Interpersonal ability

Detail Oriented

Punctual

Quick Learner

Hardworking

Analytic Skills

### EMPLOYMENT CHRONICLE

#### **SUPERVISOR (Blasting & Coating) | Sep 2022 - Aug 2023**

**AL MUFTAH CONTRACTING CO. W.L.L (OIL AND GAS DIVISION), DOHA, QATAR**

##### KEY RESPONSIBILITIES

- Ensure compliance with specifications and monitor activities.
- Oversee Blasting and Painting to meet specified standards.
- Take ambient condition readings at regular intervals and maintain records.
- Inspect paint materials, verifying batch numbers against specifications.
- Conduct qualification tests for Blaster/Painter personnel and issue certifications.
- Check calibration dates of measuring devices before project commencement.
- Ensure timely notification of inspections to clients.
- Conduct pre-inspections at each project stage to meet specifications before client inspection.
- Address non-conformances promptly and obtain client approval.
- Coordinate with external parties on technical details.

#### **ENTREPRENEUR - FARMING (CATTLE, POULTRY, KENNELS & HYDROPONIC CULTIVATION & BREEDING) | Sep 2017 - Dec 2021**

**DRD GROUP OF COMPANIES**

##### KEY RESPONSIBILITIES

- Monitor dairy cows for signs of disease and ensure overall health.
- Calmly and comfortably milk dairy cattle to maximize milk production.
- Weigh cows, check for injuries, and provide preventative medical care.
- Inspect fences, buildings, and surroundings for hygiene to prevent diseases.
- Provide sufficient food and water to prevent hunger among livestock.
- Administer medications, vaccinations, and coordinate with veterinarians.

### CONTACT

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UAE

### ACADEMIC CREDENTIALS

#### **B. TECH - ELECTRICAL AND ELECTRONIC ENGINEERING | 2011-2015**

- Musaliar College Of Engineering and Technology
- Kerala university

#### **HIGHER SECONDARY | 2008-2010**

- Mahatma Central School
- CBSE

#### **SSLC**

- Sree Niketan Central School
- CBSE

### PROFESSIONAL SKILLS

- Prospecting and lead generation
- Consultative selling techniques
- Relationship building and client retention
- Data entry and record keeping
- Scheduling and calendar management
- Document preparation and filing
- Inventory management
- CRM software proficiency

COMPUTER PROFICIENCY

MS Office ★★★★★  
Operating System ★★★★★  
Internet & E- Mail ★★★★★

LANGUAGES KNOWN

English 100 %  
Malayalam 100 %  
Hindi 90 %  
Tamil 90 %

INTERESTS

 Songs    Travelling    Reading

REFERENCE

- Available upon request

- Efficiently use tools to move feed, animals, and equipment on the farm.

TECHNICAL SUPPORT ENGINEER | June 2016 - Aug 2017

NEXT EDUCATION INDIA PVT, KERALA, INDIA

KEY RESPONSIBILITIES

- Offer first-level technical support to customers.
- Clearly convey technical solutions.
- Install and configure computer hardware and software.
- Analyse, diagnose, and resolve client issues via various channels.
- Respond promptly to customer inquiries and concerns.
- Take ownership of problems and ensure successful resolution.
- Escalate unresolved issues to other support staff.
- Review performance against Service Level Agreements.
- Set up new user accounts, profiles, and address password issues.

PERSONAL STRENGTHS

- COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- SERVICE** - Having a customer focused approach Skills include Patience, Attentiveness and a positive language.
- ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- MANAGEMENT**- Management skills to direct others and review others performance.

PERSONAL DOSSIER

Gender : Male  
Date of Birth : 27-11-1992  
Nationality : Indian  
Marital Status : Single

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

DIL RAJ