

ROSHNI KHANCHANDANI

LEGAL ADVISOR



Roshni is an accomplished Legal Advisor with 1 year of experience providing legal advice to the clients. She have strong records of success when it comes to helping clients to resolve there complex legal issues and finding creative, cost-effective solutions to there legal challenges.

Contact Me

Mobile

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E-mail

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Address

Askana Building Al Karama Near
Lulu Supermarket Dubai United
Arab Emirates

Birth Date

04/Oct/1997

Skills

- Excellent negotiation and problem solving skills.
- Preparing Documents
- Good Communication Skill
- Interpersonal and presentational skills
- Team worker
- Microsoft Word, PowerPoint, Excel

Education

2016 - 2018

**S.S.Jain Subodh P.G. Mahila
Mahavidhyalaya College/University Of
Rajasthan**

B.com

Bachelor's degree (Commerce)

2019 - 2022

**Maharshidayanand Law
College/University Of Rajasthan**

LL.B.

Bachelor's degree (Law)

Experience

2022 - 2023

**Sandeep Luhadia And Associates
Advocate**

Currently Practicing as Junior Criminal Advocate in session court Jaipur

Languages

English, Hindi

Rajasthan.

- Prepare all documents required to file cases.
- Preparing Drafts, Contracts.
- Work closely with staff to prepare a comprehensive brief on each case that goes to trial.
- Maintain a regular schedule of hearings, court appearances and conferences based on case requirements.
- Review discovery documents and determine the best course of action for each client in each case.
- Ensuring that services are provided on time and updating clients constantly on the progress and costs.
- Dealing in matters like Negotiable Instrument Act, Family Law, Criminal Procedure Code, etc.

2021 - 2022

Just Dial

Telemarketing Executive

- On call Selling Company Products.
- Work on company software.
(search engine to provide customers leads according to different businesses.

2020 - 2021

HDFC Phone Banking Services

Jr. Phone Banker

- Resolving Queries of customers who were holding bank accounts in hdfc bank.
- Inbound sales doing of loans and insurances upgradation of credit cards, etc.

2018 - 2019

Kancahn Infocom (MI SERVICE CENTER)

Customer Care Officer And HR Admin

- Authorize service center work as a customer care officer in Mi, Dell, TVS Electronics service center and warehouse.
- Work on Microsoft office, Excel.
- Recruiting employees for the company.