



# MOSTAFA AHMED

operations specialist

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Abu Dhabi, united Arab Emirates

## EDUCATION

**\*Bachelor of Management Information Systems**

King Marriott Academy  
2013\_2017

## SKILLS

- Digital Marketing
- Computer skills
- People skills.
- LEADERSHIP SKILLS.
- Marketing
- Time management skills.
- Problem-solving skills
- Use Oracle programs.
- Microsoft Office

## LANGUAGES

- ENGLISH
- ARABIC

## ABOUT ME

To deliver exceptional customer service by leveraging my strong communication and problem-solving skills, and to ensure customer satisfaction and loyalty while contributing to the growth of the company.

## WORK EXPERIENCE

**Sales**

**Donia Finance (in Abu Dhabi)**

2023\_2023

\*Responsible for personal loan and credit card sales

**Customer Service (Call Center)**

**Golden Gate For Real Estate**

2022\_2023

\*Providing guidance and assistance to sellers and buyers in marketing and purchasing real estate at the appropriate price and according to the best terms

\*Determine clients' needs and financial capabilities to propose solutions that suit them

\*Conduct a comparative market analysis to estimate the value of real estate

\*Display and market real estate to potential buyers

**Operation Specialist  
(Customer Service, Call Center)**

2020\_2022

**Nafiza MTS logistics**

\*Helping clients in including induction items

\*Solving manifest problems

\*Solving problems with regulatory offers

\*Data Entry

**Team Leader / Accountant**

**Al-Shorouk Fashion Company**

2019\_2020

\*Preparing daily reports

\*Preparing employee salaries

\*Responsible for the attendance and departure of employees

**Marketing, Sales**

**Alhaya For Real Estate**

2017\_2019

\*Displaying and marketing real properties to potential buyers

\*Preparing the necessary papers (contracts, leases, deeds, final statements, etc.)