



MOHAMMED MAGDY ABD ELWAHAB AWAD

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Alain, United Arab Emirates 

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EDUCATION

Bachelor of commerce, English section, Mansoura University

2015 - 2019

Mansoura University

Grade : good

PERSONAL DETAILS

Visa Status : Employment visa

COMPUTER SKILLS

Advanced users Microsoft word. Excel. Power point

Advanced user Email application and internet

OTHER SKILLS

Patient, hard working

Effective communication and interpersonal skills

Good Communication and presentation

SOFTWARE SKILLS

Excel

Word

Power point

COURSES

Professional accounting course

Accounting Preparation Course

Book entry course

Peach tree

Microsoft office

Integrated skills diploma human development

Quik Book Course

EXPERIENCE

Accountant at Tarshoby pharmacies

6/12/2020 - 6/6/2023

Tarshoby pharmacies

preparing financial reports and analyzing financial statements

Collect and analyze financial and accounting data

Documenting financial transactions, records, and purchase and sales transactions

Preparing the necessary reports, lists, financial tables, and accounting books on a regular basis

Maintain backup copies of financial records

Recording transactions in the general ledger

Sales at QNB AlAhli Bank

1/1/2020 - 30/11/2020

QNB AlAhli Bank

products to customers and assist them in providing products.

Follow up on all products and services provided by the company on a regular basis

Call Centre at QNB ALAhli Bank

9/9/2019 - 31/12/2019

QNB AlAhli Bank

Manage incoming or outgoing calls.

Dealing as well as sharing with clients.

Customer needs are identified, questions answered and problems resolved.

Sell products and services when possible.

Organize all conversation records.

LANGUAGES

English : very good

Arabic : fluent (mother tongue)

