



SYED ZAIN UL HASSAN

S/O SYED SARFARAZ UL HASSAN SHAH

Address:

Musaffa M-13, Abu
Dhabi, UAE

Passport Details:

No. QT 6806711

Expiry: 21-Dec-2032

Visa Status:

Visit Visa

Expiry: 25-Feb-2024

Email:

Zainrizvi320@gmail.com

Mobile

+971564372605

Objectives

My Objective is to keep the disappointments away enough from me and the ones expecting from me to always come up to the expectations, Moreover I am passionate about the tasks and the new environments which I tend to be adaptive towards as well.

Education

University Of the Punjab – B. Com

Passing Year: 2017 score (%): 57%

BISE – Board of Intermediate and Secondary Education Gujranwala (I. Com)

Passing Year: 2014 score (%): 47%

BISE – Board of Intermediate and Secondary Education Gujranwala (B. Com)

Passing Year: 2011 score (%): 73%

Experience

Muslim Commercial Bank – Sambrial Road, Daska

USO – Daska Branch

Duties Performed:

Front end Operations, Account Opening, Customer Management

12-May-2023 – 29-Nov-2023

UNITED BANK LIMITED – BANK ROAD DASKA BRANCH

Relationship Manager – Retail

Duties Performed:

[Deposit Mobilization, Account Opening, Cross Selling]

30-MAY-2022 – 10-May-2023

Branch Operation Manager – Daska Branch (UBL) (Officiating)

Duties Performed:

(Voucher Verifications, Counter Management, Operational Inquiries, Dashboard, KYCs, High Risk Assessments, AML Inquiries, ATM Replenishment, Cash Supervisions)

25-Feb-2022 – 29-May-2022

Customer Services Representative (Officiating)

Duties Performed:

[Account Opening, Discrepancy Resolution, Cheque Book and ATM handling, Other Operational Queries]

20-Jul-2021 – 24-Feb-2022

Branch Services Officer (BSO)

Duties Performed:

[Cash Management, COC Management, ATM Replenishment, Clearing]

26-Oct-2018 – 19-Jul-2021

Accountant (Hamid Bin Zahid)

Duties Performed:

Managing Accounts – Inflows and Outflows Data Recording – Managing Funds – Keeping and Maintaining Records

Sep – 2017 – Sep, 2018

Communication:

Fluent In

English

Urdu

Punjabi

Skills:

Pressure Handling

Team Management

Customer Pitching

Accounts Handling and Figures

MS Excel

MS Word

References will be furnished on demand