

KAMRAN AHMED

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Professional Summary

Goal-oriented and meticulous accountant seeking a challenging role to apply my skills in financial analysis and record-keeping. Skilled in implementing effective accounting processes and ensuring compliance with regulations.

Skills

- Financial Reporting
- Vendor Management
- Data Analysis
- Interpersonal Skills
- Accounts Payable
- Petty cash Reconciliation
- Intercompany Reconciliation
- Working capital Management
- Bank correspondence

Work History

ACCOUNTS EXECUTIVE AVANCEON MIDDLE EAST

01/2023-12/2023

- Achieved a 50% improvement in accuracy and efficiency by implementing and refining streamlined processes for accounts payable.
- Collaborated seamlessly with cross-functional teams, including procurement and finance, to optimize workflows and address challenges, resulting in enhancement in operational effectiveness.
- Successfully negotiated favorable terms, promptly resolved issues, and ensured timely payment processing in vendor relations, contributing to improvement.
- Supervised the reconciliation of invoices, purchase orders, and expense reports, addressing discrepancies and variances.
- Delivered improvement in financial reporting insights on crucial metrics such as cash flow and aging payables.
- Managed the entire spectrum of end-to-end payment processes, ensuring a 100 % improvement in precise and timely execution for both domestic and international transactions.
- Cultivated and sustained relationships with financial institutions and procurement in the Middle East, optimizing payment workflows and securing advantageous terms.
- Conducted monthly reconciliation of petty cash transactions across all Middle East companies, ensuring strict adherence to company policies and procedures.
- Conducted monthly intercompany reconciliations, diligently identifying and resolving discrepancies between intercompany balances to ensure a 50 % improvement in proper elimination in consolidation.

MTO FINANCE
ROUSCH PAK POWER LIMITED-DESCON

01/2022 – 12/2022

- Generated monthly/quarterly financial analysis packets for management and supplied data to the annual external audit team.
- Compiled import documents, including bank contracts, LCs, advance, and open account details for payments.
- Delivered data-driven recommendations to the finance team, offering assistance in statistical analysis and other special projects.
- Created Excel sheets and Power Bi dashboards for working related to payables and provided support for the annual budgeting process.
- Assisted in accounts payable management, handled correspondence with banks for account opening and closing, and provided general accounting support using Oracle E-Business Suite R12.

FINANCE OFFICER
K&N'S FOODS PVT LIMITED

11/2019 – 12/2020

- Generated reports and documents summarizing accounting transactions for management review.
- Carried out various financial tasks, such as presenting financial data and overseeing the organization of records and receipts.
- Oversaw bank fund positions, ensuring their allocation for payments and optimal utilization.
- Conducted analysis on financial statements and performed bank reconciliations for comparison purposes.
- Confirmed accounts receivable and recorded accounts payable using manual accounting software.

Education

MBA BANKING AND FINANCE | UNIVERSITY OF THE PUNJAB
B.COM(HONS) | UNIVERSITY OF SARGODHA

12/2021
06/2019

Certifications

- Training xperts international (pvt) ltd | Data analytics power bi financial modeling (2022)
- Training xperts international (pvt) ltd | Advance excel (2022)
- University of the Punjab | Business accounting software (2021)
- Pak elektron limited | Accounts intern (2021)
- Pak elektron limited | Bloom corporate grooming certificate (2021)