

ASHRAF ULLAH



✉ jabedashraf15@gmail.com

☎ 0544044801

📍 Al-ain, UAE

SKILLS

Quick learner and adapting to change environment

Conflict resolution

Communication

Negotiation

Time management

Team player

Financial Advisor

PERSONAL DETAILS

Passport : A06414386

Visa Status : Employment

INTERESTS

Acquire new knowledge

Participating in social activities

Travelling

LANGUAGES

English

Bengali

Hindi

OBJECTIVE

A self-driven and an assertive individual, looking to join a progressive growing business to hone my skills and knowledge in the Business sector. I look forward to seizing new opportunities to enhance my professional skills.

EXPERIENCE

Accountant Dec 2023 - present

Taraf Hyper Market (Al-ain, UAE)

Maintaining accurate and up-to-date financial records.

Forecasting and monitoring budgeting activities

Generating and managing invoices

Collaborating with various departments to ensure financial accuracy and compliance.

Utilizing systems for financial data management

Analyzing financial statement to provide insights and recommendations

Internal Audit and Compliance October 2022 - Sep 2023

BioPharma Limited (Dhaka, Bangladesh)

Review and verify accuracy of the Daily Sales Reports and collections.

Review Sales Reports if properly billed as per rendered services and report any discrepancy or inaccurate billing.

Accountant August 2020 - May 2022

Haydar travels (Feni, Bangladesh)

Maintaining accurate and up-to-date financial record & petty cash

Providing profit & loss statement

Providing financial statement end of the period

EDUCATION

Master's Of Business Administration in Accounting 2021-2022

University of Dhaka

Beachelor Of Business Administration In Accounting 2018-2021

University of Dhaka

COMPUTER SKILLS

Ms Word, Excel, PowerPoint, Illustrator, Photoshop -Accounting software (Tally ERP, Quickbooks & Ultraposbos)

CERTIFICATION

MBA in Accounting