

# KEVIN JOSEPH

Mattel Veedu, Padappakara P.O  
Mulavana, Kollam – 691503  
Kerala, India

PH- +971568634215 Email – [kevinjoseph1991@gmail.com](mailto:kevinjoseph1991@gmail.com)



## Personal Details

Date of Birth : 14/02/1990  
Father's Name : Vijayan A M  
Gender : Male  
Religion : Christian  
Nationality : Indian  
Marital Status : Married

## Passport Details

Passport No. : W 0086918  
Date of Issue : 09/05/2022  
Date of Expiry : 08/05/2032  
Place of Issue : Trivandrum

## Languages known

- English
- Malayalam

## Skills & Strength

- Attention to detail.
- Punctual and reliable.
- Ability to cope and work under pressure.
- Able to work as part of a team.
- Ability to prioritize tasks.

## Achievment

- By serving three years in Date Entry Operator. I am fully confident that I shall be able to discharge my duties efficiently for the organization wherever I employed.

## Job Profile

- Good Team spirit, Co-ordination amongst the team linguistic and consistent motivation
- Capable to work under stress and strain and execution assigned task in an appreciable level.

## Career Objective

Looking for a dynamic position in a progressive organization where I can get an opportunity to work in a professional environment and improve my professional skills and to increase the profitability of the company.

## Education Qualification

### **B.Com**

Institution - S N College, Kollam  
University/Board - Madhura Kamaraj University

### **Plus Two**

Institution - Krithuraj HSS, Kollam  
University/Board - Kerala Board of Higher Secondary

### **SSLC**

Institution - St. Joseph's HS, Padappakara  
University/Board - Kerala Board of Public Examination

## Additional Certification

- CCNA (Cisco Certified Network Associate)
- Computer Hardware
- Microsoft Certified It Professional (Enterprise Administrator)

## Project Handled

- Enterprise Networking & Remote Access Security

## Employment History

- **Alternate Industrial Energy**, Chandanathope, Kollam  
Accountant And Administrator 15<sup>th</sup> Dec.2021 - 23<sup>rd</sup> Aug. 2023
- **LULU International Group**, Kochi  
IT Support And Cashier 26<sup>th</sup> May 2014 - 30<sup>th</sup> March 2019
- **Computer Avenue**, Kollam  
Data Entry Operator 2<sup>nd</sup> June 2013 - 10<sup>th</sup> May 2014
- **Sreepathy Printers & Designs**, Kundara, Kollam  
Data Entry Operator 1<sup>st</sup> Feb. 2011 - 31<sup>st</sup> May 2013

Kollam

Date :

KEVIN JOSEPH