

# Beenish Yousuf

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## Objective

I'm a person with a good moral character and surely believe in hard work and aptitude. My objective is to maintain an exemplary work for the firm and to utilize my skills in finest possible way to prove my integrity and professionalism.

## Experience

Nov 2016 to till date.

### Business Development Manager

**M.A.J International**, P.E.C.H.S Karachi

- Develop & generate new suppliers.
- Arrangement of Shipment and coordinate with the supplier & customer.
- Checking & verifying all the documents with the BL.

Nov 2014 to Oct 2016

### Retail Sales Executive

**Silk Bank**, Gulistan -E- Jauhar Karachi

- Advise customers on financial service.
- Inform customers about discounts and special offers
- Handle customer complaints and solve problems.

Feb 2012 to Oct 2014

### Sales Assistant

**LJ International**, P.E.C.H.S Karachi

- Answers, screens, and refers inquiries.
- Provides customer services.
- Operates computer.

## Personal Info

Father's Name: M. Yousuf Khan

Residence: Al Qusais 2 Dubai,  
U.A.E

Current: Dubai

Visa Status: Visit

Passport: FS6910271

Religion: Islam

Nationality: Pakistani

## Skills & Abilities

- Knowledge of Products.
- Strong desire to expand knowledge and grow.
- Positive attitude, strong work ethic and a team player
- Excellent attention to detail and organized.
- Excellent customer service & communication skills.

## Language

- Urdu
- English
- Hindi

## Reference

- Available on request

## Education

- Bachelor of Arts: 2009  
University of Karachi.
- Intermediate: 2006  
Higher Board of Karachi.
- Matriculation: 2003  
Secondary Board of Karachi.

## Certificate

- Diploma In Beautician:  
2012  
Technical Board of Karachi.

## Computer Skills

- MS Office (Word, Excel, and PowerPoint)
- Email, Surfing & Browsing